

## **CASUAL APPOINTMENT OF TENANT BOARD MEMBER SOUTH WEST**

Report of the Director & Company Secretary

### **1. SUMMARY**

This report informs the City Board of the vacancy and process to recruit the Tenant Main Board Member South West until 27 October 2011.

### **2. RECOMMENDATION**

To note the vacancy and process outlined in paragraph 3.4 and 3.5 below for the recruitment of the Tenant Main Board Member South West until the AGM on 27 October 2011.

### **3. MATTER FOR CONSIDERATION**

- 3.1 The South West Tenant Main Board Member, Mary Rowland, stood down from the Board on 28 October 2010. An election process was carried out this Summer but unfortunately no applications were received that met the criteria for the position.
- 3.2 On 25 November 2010, the Derby Homes Board agreed to fill the vacancy on a casual basis until the AGM on 28 October 2011. A full election process will be initiated in 2011, along with the election for the position of Tenant and City Board Members South East. The South West Tenant Main Board Member elected during 2011 will retire in 2013 so there will be a further election process in 2013.
- 3.3 The Articles of Association allow for casual vacancies on the Main Board in respect of Tenant Board Members where there remains one year or less until retirement, to be filled by the Derby Association of Community Partners (DACP).
- 3.4 The Board agreed that an article should be published in Derby Homes News to publicise the vacancy.
- 3.5 There will be an interview process involving a panel of the Chair, a Vice Chair and the Director & Company Secretary and the DACP will be requested to support the panel's choice emerging from this process. The appointment will be confirmed at the next available Main Board meeting. The timetable is as follows:

Article drafted for inclusion in Derby Homes News	w/c 29 November 2010
Closing date for receipt of applications	Friday 24 December 2010 @ 12 noon
Interview by Chair, Vice Chair and Company Secretary	w/c 10 January 2011
Appointment approved by the Board	27 January 2011

- 3.6 South West City Board Members who are interested in applying for this position should contact the Governance Services Manager for an application pack.

#### 4. FINANCIAL AND BUSINESS PLAN IMPLICATIONS

Any costs incurred in the process of appointing to this position will be minimal and contained within budgets.

**The areas listed below have no implications directly arising from this report**

- Consultation
- Legal and Confidentiality
- Personnel
- Environmental
- Equalities Impact Assessment
- Health & Safety
- Risk
- Policy Review

**If Board members or others would like to discuss this report ahead of the meeting please contact the author, or the Chief Executive, [phil.davies@derbyhomes.org](mailto:phil.davies@derbyhomes.org) - Tel 01332 888520.**

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**Background Information:** None

**Supporting Information:** None