

**DERBY HOMES ANNUAL GENERAL MEETING:  
30 OCTOBER 2003**

Report of the Director of Derby Homes

**SUMMARY OF REPORT**

- 1.1 This report proposes that the Derby Homes AGM on 30 October 2003 is held in a public accessible venue and that tenants and leaseholders, Derby Homes staff, and representatives of partner agencies are invited to attend.
- 1.2 It is also proposed to move the date of the October Board meeting from 30 October to 6 November 2003.

**RECOMMENDATIONS**

- 2.1 That the AGM be held in a suitable public venue and the invitation be made to all tenants and leaseholders, and representatives of partner agencies to attend.
- 2.2 That the October Board meeting be now held on 6 November 2003.

**MATTER FOR CONSIDERATION**

- 3.1 Derby Homes AGM is the opportunity to publicise our work, achievements of the past 12 months and aims for the future. It is also a chance for tenants, leaseholders and staff of Derby Homes to witness the election of Board officers and to meet Board members and to discuss the progress of Derby Homes.
- 3.2 Such an event could not easily be held in the Cardinal Square Board Room. It is therefore proposed to hire a suitable, accessible venue in the city-centre in which to held the AGM.
- 3.3 Publicity for the event could be issued in the next Housing News, at Community Panel meetings, and be displayed in Local Housing Offices. The evening would consist of
  - 5.30 pm Buffet and viewing of display stands
  - 6.00 pm AGM starts – to include report back on year from Chair
  - 6.30 pm Guest speaker – Alistair McIntosh, Director of Federation of ALMOs is provisionally booked
  - 7.00 pm Question and answer session
  - 7.30 pm Meeting finishes

- 3.4 The evening would be an opportunity to distribute an Annual Report and Accounts document that could further publicise the work of Derby Homes.
- 3.5 One problem that this proposal will cause is that it would not be feasible to also hold the Board meeting on 30 October – either before or after the AGM. It is therefore proposed to hold that meeting on 6 November 2003 at 6.00 pm at Cardinal Square.

#### **CONSULTATION IMPLICATIONS**

4. None.

#### **FINANCIAL AND BUSINESS PLAN IMPLICATIONS**

5. The cost of the evening, based on booking of The Spot Conference Centre, Sacheverel Street, Derby, would be £125.00 plus VAT, plus £8.00 per person for buffet and refreshments.

#### **LEGAL AND CONFIDENTIALITY IMPLICATIONS**

6. Derby Homes is required by its rules to hold an AGM each year, and to publicise it.

#### **PERSONNEL IMPLICATIONS**

7. Staff resources will be used in preparing and attending the meeting to staff display stands. All other staff attending the AGM will do so voluntarily in their own time.

#### **ENVIRONMENTAL IMPLICATIONS**

8. None.

#### **EQUALITIES IMPLICATIONS**

9. None.

#### **Contact Officer**

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