

**DERBY HOMES ANNUAL GENERAL MEETING:
30 OCTOBER 2003**

Report of the Director of Derby Homes

SUMMARY OF REPORT

- 1.1 This report proposes that the Derby Homes AGM on 30 October 2003 is held in a public accessible venue and that tenants and leaseholders, Derby Homes staff, and representatives of partner agencies are invited to attend.
- 1.2 It is also proposed to move the date of the October Board meeting from 30 October to 6 November 2003.

RECOMMENDATIONS

- 2.1 That the AGM be held in a suitable public venue and the invitation be made to all tenants and leaseholders, and representatives of partner agencies to attend.
- 2.2 That the October Board meeting be now held on 6 November 2003.

MATTER FOR CONSIDERATION

- 3.1 Derby Homes AGM is the opportunity to publicise our work, achievements of the past 12 months and aims for the future. It is also a chance for tenants, leaseholders and staff of Derby Homes to witness the election of Board officers and to meet Board members and to discuss the progress of Derby Homes.
- 3.2 Such an event could not easily be held in the Cardinal Square Board Room. It is therefore proposed to hire a suitable, accessible venue in the city-centre in which to held the AGM.
- 3.3 Publicity for the event could be issued in the next Housing News, at Community Panel meetings, and be displayed in Local Housing Offices. The evening would consist of
 - 5.30 pm Buffet and viewing of display stands
 - 6.00 pm AGM starts – to include report back on year from Chair
 - 6.30 pm Guest speaker – Alistair McIntosh, Director of Federation of ALMOs is provisionally booked
 - 7.00 pm Question and answer session
 - 7.30 pm Meeting finishes

- 3.4 The evening would be an opportunity to distribute an Annual Report and Accounts document that could further publicise the work of Derby Homes.
- 3.5 One problem that this proposal will cause is that it would not be feasible to also hold the Board meeting on 30 October – either before or after the AGM. It is therefore proposed to hold that meeting on 6 November 2003 at 6.00 pm at Cardinal Square.

CONSULTATION IMPLICATIONS

4. None.

FINANCIAL AND BUSINESS PLAN IMPLICATIONS

5. The cost of the evening, based on booking of The Spot Conference Centre, Sacheverel Street, Derby, would be £125.00 plus VAT, plus £8.00 per person for buffet and refreshments.

LEGAL AND CONFIDENTIALITY IMPLICATIONS

6. Derby Homes is required by its rules to hold an AGM each year, and to publicise it.

PERSONNEL IMPLICATIONS

7. Staff resources will be used in preparing and attending the meeting to staff display stands. All other staff attending the AGM will do so voluntarily in their own time.

ENVIRONMENTAL IMPLICATIONS

8. None.

EQUALITIES IMPLICATIONS

9. None.

Contact Officer

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