

## DERBY HOMES LIMITED BOARD MEETING

THURSDAY 27 SEPTEMBER 2007 AT 6.00 PM  
CARDINAL SQUARE BOARD ROOM

### AGENDA

1. Apologies
2. Admission of late items (if any)
3. Declarations of interest – *please refer to advice at the end of this agenda*
4. Minutes of the meeting held on 26 July 2007
5. Matters arising
6. Draft Response to the Government Green Paper 'Homes For The Future: More Affordable, More Sustainable'
7. Derby Homes Annual General Meeting – 25 October 2007
8. Review of Governance Arrangements
9. Governance Services Committee: Review of Derby Homes' Governance
10. Derby Homes Environmental Strategy
11. Derby Homes' Promise to Councillors

### ***Confidential Business***

*To consider a resolution to exclude members of the public during consideration of the following item*

*"that under Part IV of the Derby Homes Governance Arrangements, members of the public be excluded from the meeting during discussion of the following items on grounds that it involves the likely disclosure of confidential information as defined in Standing Order 20.2 (i, n)*

### ***Strategic items for discussion and decision***

12. Appointment of Development Partner and Development Agent for New Build
13. Chief Executive's Update
14. Date and time of next meeting – Thursday 25 October 2007 (Board meeting will take place after the AGM at 3.00 pm).

## **DECLARATIONS OF INTEREST**

All Board Members have a duty to act in the best interest of Derby Homes when they make decisions at Board or Committee meetings. Board Members must not generally put themselves in a position where there is a conflict between their personal interests and the duty they owe Derby Homes.

Derby Homes' Governance Arrangements requires Board Members to declare any interest they may have in a matter before it is discussed

The declaration of 'the usual' interests covers the interests of councillors on matters relating to Derby City Council and the interests of tenants and leaseholders on matters relating to their interests as tenants and leaseholders of Derby City Council and customers of Derby Homes.

If at the beginning or during the meeting you realise that an item you are discussing directly affects you, your family or persons known to you then you should declare your interest straight away.

The general rule is that you should not remain present during the discussion of the matter in which you have a business or personal interest unless the other Board Members agree otherwise. You are not allowed to vote on the matter.

Any question arising at a meeting as to the eligibility of a Member to vote may be referred to the Chair before the conclusion of the meeting and the Chair's decision (other than in relation to him/herself) shall be final and conclusive.

You are welcome to raise and discuss any doubts you may have about a declaration of interest at any time by contacting the Company Secretary direct.

## **FOR INFORMATION**

### **ACCESS TO CARDINAL SQUARE**

The main entrance to Cardinal Square is closed after 5.00 pm. There is a door entry system on the left hand side of the entrance door - please press the buzzer for Derby Homes Reception. On entering the building, there is a further door entry system, again, please press the buzzer for Derby Homes Reception.

### **FIRE ALARM/EVACUATION PROCEDURE AT CARDINAL SQUARE**

In the event of a fire, the alarm is a continuous warbling alarm.

Please leave the building quickly by the nearest exit and assemble at the fire point in the main car park. The fire exits are the way you entered the building down the main stairs, or down the stairwell at the far end of this office floor. You must not use the lifts.

A layout of the building and more details of the emergency procedure are displayed by the door of the meeting room.