

Our Reference
NotInt
Date

Contact

Telephone
01332

E-mail
@derbyhomes.org

Dear «Title» «Surname»

GARDEN MAINTENANCE SCHEME

Following my visit to your home you have advised me that you no longer wish to proceed with your application to join the scheme.

Should your circumstances change you can always submit a new application to join the scheme.

For any queries please contact on Derby .

Yours sincerely

Maintenance Operations Manager (Planned)

Our Reference

INTRO

Date

Contact

Telephone

01332 71

E-mail

@derbyhomes.org

Dear

GARDEN MAINTENANCE SCHEME (1)

We are writing to inform you of some changes to the above scheme.

As you will know, ~~Vale Contract Services Sodexo~~ ~~are~~ ~~were~~ responsible for doing the garden work at your home. The Planned Maintenance Team at Derby Homes are now responsible for managing the scheme.

We have enclosed a calendar/information leaflet which tells you what work will be done and when. We hope that you will find this useful and that you will be happy with the service we provide. If you are not, please tell us.

Yours sincerely

Maintenance Operations Manager (Planned)

Our Reference
Let8 Removal
Date
* Type Today's Date *
Contact

Telephone
01332 74
E-mail
@derbyhomes.org

Dear

GARDEN MAINTENANCE SCHEME – REMOVAL

I ~~am sorry to hear~~ understand that you wish to be removed from the above scheme. ~~we and so~~ I will arrange for all relevant people to be advised.

Should you wish to change your mind please contact on 74 within 2 working days of the above date.

Yours sincerely

Maintenance Operations Manager (Planned)

Our Reference
Let2bAck
Date
* Type Today's Date *
Contact

Telephone
01332 71
E-mail
@derbyhomes.org

Dear

GARDEN MAINTENANCE SCHEME - ACKNOWLEDGEMENT

Thank you for your completed application form to join the Garden Maintenance Scheme.

Your name has been placed on our waiting list and I will contact you again when there are spaces available on the scheme.

If you have any queries please do not hesitate to contact on .

Yours sincerely

Maintenance Operations Manager (Planned)

Tenants name(s)
Address line 1
Address line 2
Address line 3
Address line 4
Post code

Our Reference

Let4Accept

Date

Click here to enter a date.

Contact

User name

Telephone

01332 88Click here to enter text.

E-mail

Click here to enter text@derbyhomes.org

Dear

GARDEN MAINTENANCE SCHEME – NOTICE OF ACCEPTANCE

Following my visit to your home to check the current condition of your garden, I am pleased to confirm that ~~Sodexo, on behalf of Derby Homes~~The Garden Maintenance Team of Derby Homes, will take on the responsibility for basic garden maintenance between April and October each year, which will consist of

1. Grass cutting
2. Border maintenance
3. Hedge cutting
4. Rose pruning
5. Weed killing
1. ~~Strimming the grass 15 times a year (not collected)~~
2. ~~Privet Hedge cutting twice a year~~
3. ~~Bushes and shrubs will be cut as required~~
4. ~~Rose Pruning once a year (over the winter)~~
- 5-6. ~~Weed killing as and when necessary~~

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~~With effect from Sunday, 04 January 2012 your rent will be increased to include the cost of maintaining your garden. Your new weekly rent will be £. If you receive Housing Benefit, you do not need to pay any extra. Also, your tenancy conditions will be altered to include the following: If you receive Housing Benefit your rent will remain the same. If you do not receive Housing Benefit from (date) your weekly rent will increase to £*** to include the cost of £4.60 for maintaining your garden. Also your tenancy conditions will be altered to include the following.~~

Version: 6.0

Maintenance Acceptance

Modified: ~~December 9, 2015~~December 9, 2015~~September 14, 2012~~

Title: LT-Garden Maintenance Acceptance~~LT-Garden~~

1. 'Derby Homes will maintain the garden area of your home, including hedges in a reasonable and tidy condition.'
2. You will be expected to take reasonable steps to avoid all rubbish/
~~any other~~ debris accumulating in the garden area.'

(Cont'd)

I have enclosed a leaflet with a calendar showing when your gardening work will be done. If you have any queries, please contact on Derby 88 or your Local Housing Office.

Yours sincerely

Maintenance Operations Manager (Planned)

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