

BOARD MEMBER SERVICES AGREEMENT

Report of the Finance Director & Company Secretary

1. SUMMARY

A review of the Governance Arrangements has taken place following the implementation of review of Derby Homes. The Board will be asked to adopt the National Housing Federation's Code of Governance (2015 edition), which states it is good practice to have a Service agreement. The opportunity has been taken to review the current Services Agreement.

2. RECOMMENDATION

That the Committee considers the Board Member Services Agreement attached at Appendix 1 and recommends it to the Board.

3. MATTER FOR CONSIDERATION

3.1 The NHF code recommends as good practice:

"It is good practice for each board member to be given a role profile and a formal, signed agreement specifying his or her obligations. Agreements should set out the key role and duties of board membership, the time commitment involved, and the principle that any approved remuneration is linked to fulfilling the specified role and duties."

3.2 The Services Agreement has largely the same as the previous agreement, but with formatting changes. Tracked changes has not been used as it would look as though a lot of changes have been made, but in reality they have not. A summary table of the changes is attached at Appendix 2.

3.3 Role profiles will also be appended to the Services Agreement. They are attached at Appendix 3.

4. CONSULTATION IMPLICATIONS

All Board Members will have an opportunity to comment on the Services Agreement at the meeting to be held on 24 September 2015.

5. LEGAL AND CONFIDENTIALITY IMPLICATIONS

As contained in the report.

6. RISK IMPLICATIONS

Having a Board Member Services Agreement will help to demonstrate that Derby Homes is continuing to follow the highest standards of governance, accountability and probity.

7. POLICY REVIEW IMPLICATIONS

This is a key policy of Derby Homes and will be included in the Key Policy Review Schedule. In accordance with minute 10/51 this policy will be reviewed no later than 3 years from the date of this meeting.

The areas listed below have no implications directly arising from this report:

Council
Personnel
Environmental
Equalities Impact Assessment
Health & Safety

If Board members or others would like to discuss this report ahead of the meeting please contact

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Background Information: None

Supporting Information: None