

CITY BOARD
18 APRIL 2013

ITEM A7

TRAINING FOR CITY BOARD MEMBERS

Report of the Director & Company Secretary

1. SUMMARY

This report provides information on the training available for City Board Members for the new financial year.

2. RECOMMENDATION

To note the 2013/14 training programme available for City Board Members.

3. MATTER FOR CONSIDERATION

- 3.1 The programme of Board Member training for 2013/14 was approved by the Derby Homes Board on 21 March 2013 and is attached at Appendix 1.
- 3.2 The Board agreed that all new Board and City Board Members complete the 'entry' level courses within the first two years. Entry level courses are aimed at new Board Members who have little or no knowledge of the subject
- 3.3 Once City Board Members have completed entry level courses they can attend any of the advanced level courses. Advanced courses will be tailored around current issues and developments within the subject area.
- 3.4 City Board Members will be invited to attend appropriate courses, as indicated in Appendix 2, when dates and times become available.

4. FINANCIAL AND BUSINESS PLAN IMPLICATIONS

Costs of externally facilitated courses and events will be contained within the Board Training Budget.

The areas listed below have no implications directly arising from this report:

Consultation
Legal and Confidentiality
Council
Personnel
Environmental
Equalities Impact Assessment
Health & Safety
Risk
Policy Review

If Board Members or others would like to discuss this report ahead of the meeting please contact:

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Background Information: None

Supporting Information: None

Course	When Proposed Time & Date	Facilitated by	Who should attend
Entry Level – Board Members must complete within the first 2 years of joining the Board			
<ul style="list-style-type: none"> • Introduction to Derby Homes • Housing Management • Housing Repairs & Maintenance • Equalities & Diversity • Finance 		Derby Homes E-Learning system	New Board Members All City Board Members
Health & Safety	When required	Derby Homes	New Board Members
Equalities	When required	Derby Homes	New Board Members New City Board Members (optional)
Advanced Level – Board Members to attend after completion of entry level			
Maintenance Services	5.30 pm 23 May	Derby Homes	Board Members City Board Members (optional)
Housing Management	5.30 pm 4 July	Derby Homes	Board Members City Board Members (optional)
Performance & Risk	5.30 pm 11 September	Derby Homes	Board Members City Board Members (optional)
Housing Finance	November (TBC)	Steve Partridge, CIH	Board Members City Board Members (optional)
Health & Safety	December (TBC)	Derby Homes	Board Members
All Board Members to attend if possible			
Board Away Day	TBC	TBC	Board Members
Board Governance	TBC	TBC	Board Members

Course	When (Time/Date tbc)	Facilitator/Lead	Who should attend
Induction Programmes			
Induction Programme for new Board & City Board Members	As required	Derby Homes	Board Members City Board Members
Audit Committee Induction & Development Programme	As required	Derby Homes	Audit Committee Members

OPTIONAL			
Derby Homes In house Staff Training Programme	On request	Various	Board Members City Board Members
Chartered Institute of Housing Annual Conference	25-27 June	CIH	Board Members (agreed by the Board)
National Federation of ALMOs Annual Conference	9-10 July	NFA	Board Members (agreed by the Board)
Work Shadowing	On request	Derby Homes	Board Members
Basic IT Skills		Derby Homes E-Learning System	Board Members City Board Members