

## **HEALTH AND SAFETY UPDATE**

Report of the Chief Executive of Derby Homes

### **1. SUMMARY OF REPORT**

Details of recent health and safety performance and current issues.

### **2. RECOMMENDATION**

The Board is requested to consider the content of the report.

### **3. MATTER FOR CONSIDERATION**

#### **3.1 ACCIDENT AND INCIDENT REPORTS**

Accidents and incidents involving Derby Homes' staff are recorded using a formal reporting system. In May and June there were two reported accidents. None of these were Lost Time Accidents (LTA). More details are shown in the attached accident and incident trends chart (Appendix 1).

The levels of accidents being reported has been discussed at the Health and Safety Forum and a scheme to promote the importance of reporting accidents will be arranged to ensure that the reporting levels are true.

#### **3.2 VIOLENCE AND AGGRESSION REPORTS**

Violent, aggressive or abusive incidents towards staff are reported by staff using a formal reporting system. Appropriate action is always taken against the perpetrator. In May and June there was one reported case of violence, aggression or abuse towards staff. More details are shown in the attached violence and aggression trends chart (Appendix 1).

The incident which occurred on 25 June 2009 was of a serious nature and there has been a management review of the incident. The employee concerned has been supported by their manager and has continued in their normal working role. We are satisfied that current working practices and advice given to staff working in this area are adequate but continue to explore options which may provide greater security for individuals involved in lone working with high-risk groups. Appropriate action is being taken against the perpetrator. A further update on the outcomes of this review will be provided at the next meeting.

### 3.3 SWINE FLU PREPAREDNESS

A business continuity plan is being prepared in case of significant staff absence. Working via Heads of Service, teams have been asked to identify critical service areas that need to be covered if we experience extended periods of absence. The plan will be a live document responding to local and national developments and changing official advice.

The Senior Health and Safety Advisor and Personnel Manager are meeting regularly to manage our strategy as the situation changes.

Information for staff is being regularly updated on the intranet. Anti-bacterial wipes have been distributed to all offices to enable work surfaces to be sanitised in addition to the existing cleaning provisions.

## 4. HEALTH & SAFETY IMPLICATIONS

It is a legal responsibility of the Board to ensure effective health and safety management is maintained within the company. This report provides the relevant information to enable the Board members to monitor this.

**The areas listed below have no implications directly arising from this report**

- Consultation
- Financial and Business Plan
- Legal and Confidentiality
- Personnel
- Environmental
- Equalities Impact Assessment
- Risk

**If Board members or others would like to discuss this report ahead of the meeting please contact the author, or the Chief Executive, [phil.davies@derbyhomes.org](mailto:phil.davies@derbyhomes.org) - Tel 01332 711010**

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**Background Information:** None.

**Supporting Information:** None.