

MATTERS RESERVED TO THE BOARD

Extracted from Governance Arrangements – Part VI Delegation of Responsibilities

1. The Board reserves to itself the following powers:

- (a) adopting and changing the governance arrangements;
- (b) approving and adopting strategies, policies, business plans and forward plans and the budget and any changes to these;
- (c) approving the statement of accounts, income and expenditure and balance sheets;
- (d) appointing the Chair and Vice Chairs of the Board;
- (e) agreeing and/or amending terms of reference for Committees, deciding on their composition and making appointments to them including the appointments of Chairs and Vice Chairs;
- (f) approving procedures for the conduct of elections for Tenant Board Members;
- (g) approving the Derby Homes Delivery Plan;
- (h) approving proposals to provide Housing, Maintenance and Financial Management services on behalf of other organizations;
- (i) agreeing the process for the appointment of Independent Board Members;
- (j) making recommendations to General Meetings of Derby Homes;
- (k) appointing external auditors;
- (l) approving membership of, and appointing representatives to, outside bodies unless the function has been delegated to an officer;
- (m) confirming the appointment of the Chief Executive;
- (n) making arrangements for the discharge of any of Derby Homes' functions by another organisation;
- (o) considering recommendations to and from the Council and/or Chief Executive regarding action following receipt of reports of external auditors, external inspectorate and the Local Ombudsman;
- (p) making decisions about any functions that by law are the responsibility of Derby Homes and have not been delegated to a Committee or Officer;
- (q) approving the Derby Homes Operating Budget;
- (r) agreeing the Public Sector Housing Capital Programme delegated to Derby Homes;
- (s) making recommendations to Council on the Housing Revenue Account;
- (t) making recommendations to the Council on its Housing Strategy, Capital Strategy, Allocations Policy, Lettings Policy, Community Safety Strategy and other matters within the Council's Policy Framework;
- (u) making major decisions about implementation of any of the Derby Homes' functions;
- (v) forming partnerships;

- (w) considering requests from committees on their delegated functions;
- (x) responding to consultation papers from Government, Council or other bodies;
- (y) appointment or recommendation to the Council for the appointment of all contractors where spend is in excess of £100,000 a year;
- (z) provide sufficient resources to its Committees and Local Boards to undertake their duties;
- (aa) reporting annually to the Member, the Chair's report to contain a separate report from committees and what action they have taken;
- (bb) receiving annually reports from Chairs of its Committees on their activities;
- (cc) receiving questions from members of the public.

Major decisions

2.1 Major decisions referred to in 2.1(u) are:

- (a) any decision that has significant impact on both North and South Local Housing Board areas;
- (b) any decision that results in incurring expenditure or saving in excess of £200,000. All decisions will normally be part of the budget plan. For clarity, the Chief Executive to report all delegated decisions valued £100,000 - £200,000 to the next available Board meeting for information;
- (c) any decision to change strategy or policy;
- (d) the decision is qualified as follows:
 - i. decisions that are a direct consequence of implementing a major decision are not, in themselves, major;
 - ii. external funding bids for sums over £200,000 are not major decisions;
 - iii. decisions to make a grant or a loan to any individual or organisations is a major decision unless it is below £5,000;
 - iv. significant impact on North and South area of the City means any decision that is likely to have a significant positive or negative impact on environmental, physical, social or economic terms on tenants and/or leaseholders or residents living or working in both North and South areas of the City.

2.2 Because of the cycle of Board meetings, there is likely to be the need to make urgent major decisions ahead of the next Board or Committee meeting. In this event, an urgent major decision will be made as follows:

2.3 The Chief Executive of Derby Homes will prepare a report in the format of the Board report for the Chair of Derby Homes, who may then approve the major decision, subject to approval by one other Board Member, who should be a Vice Chair of the Board or Chair of a Committee of the Board.

2.4 The full report and the decision of the Chair should then be reported to the next available Board or Committee meeting