

**DERBY HOMES BOARD**  
**28 JULY 2011**

# ITEM B14

## **DERBY HOMES ANNUAL GENERAL MEETING** **27 OCTOBER 2011**

Report of the Chief Executive

### **1. SUMMARY**

This report sets out the proposed itinerary for the AGM on Thursday 27 October 2011.

### **2. RECOMMENDATION**

The Board approves the proposed itinerary for the AGM on 27 October 2011.

### **3. MATTER FOR CONSIDERATION**

#### **3.1 It is proposed to arrange this year's AGM as follows:**

The location will be The Spot Conference Suite – main room, Suite A, which allows for 200 people and an exhibition space.

#### **3.2 Draft programme**

2.00 pm Registration, exhibition, tea and coffee - staff will be available to speak to guests about Derby Homes' services

3.00 pm AGM

Followed by

- Board meeting

- Presentation on HRA Reform and Future Maintenance Standards – David Enticott, Director & Company Secretary and Shaun Bennett, Director of Investment & Regeneration

- Presentation of the Lionel Massingham Partnership Award

5.00 pm Buffet and refreshments

6.00 pm Finish

#### **3.3 The Annual General Meeting is open to the public. All tenants, leaseholders, councillors and partners will be invited to attend.**

#### **4. FINANCIAL AND BUSINESS PLAN IMPLICATIONS**

The Spot Conference Centre has agreed to hold costs at 2010 prices. The total cost, based on 80 people attending, including hire of room, equipment, and catering, will be £2,250 + VAT, and will be contained within budget.

#### **5. EQUALITIES IMPACT ASSESSMENT**

Specific needs of individuals attending will be identified, and arrangements made to meet those needs.

The areas listed below have no implications directly arising from this report:

- Consultation
- Legal and Confidentiality
- Personnel
- Environmental
- Health & Safety
- Risk
- Policy Review

If Board members or others would like to discuss this report ahead of the meeting please contact the author, or Phil Davies, Chief Executive, [phil.davies@derbyhomes.org](mailto:phil.davies@derbyhomes.org) – Phone: 01332 888528

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Background Information: None.

Supporting Information: None.