

Action Monitoring Status

Operational Board – Thursday 7 September 2023

Date of action	Minute reference	Action	Lead	Due	Status
09/03/23	23/15	To include information regarding spending management in the Financial Inclusion and Capability Strategy report.	Helen Samuel	08/06/23	In 4.10 of the report, budgeting skills are noted as part of the advice, help and support that Derby Homes and its partners can assist with.
08/06/23	23/33	Extended – better use of terminology to determine the difference between budgeting and spending.	Helen Samuel	07/09/23	In 4.10 Budgeting skills has now been substituted with Managing household spend/home budgeting skills. This brings in the spending management skills alongside budgeting skills reference.

08/06/23	23/30	Meeting attendees to inform the Governance team of their attendance in plenty of time prior to the deadline provided.	Meeting attendees	NA	Ongoing
08/06/23	23/30	Grounds Maintenance update to next meeting	Shaun Bennett/Richard Holman	07/09/23	Complete
08/06/23	23/35	Include any reports made regarding Derby Homes by the Housing/Local Government Ombudsman as and when such reports arise.	Sarah Oliffe/Clare Mehrbani	NA	To be included in the Complaints report as and when necessary, as per CM email of 17/07/2023
08/06/23	23/35	Distribute Ombudsman press releases to the Operational Board members	Governance Services	NA	Ongoing
08/06/23	23/35	Provide an extensive update on new build statistics.	Steve Bayliss/Shawn Bennett	07/09/23	Ongoing Verbal update at September meeting
08/06/23	23/35	Review appropriate commentary regarding 'increasing customer expectations.'	Sarah Oliffe	07/09/23	Ongoing Verbal update at September meeting
08/06/23	23/35	Review language used in the Performance Management reports' second appendix to include Derby Homes as a whole.	Sarah Oliffe/Steve Bayliss	07/09/23	Ongoing Verbal update at September meeting
08/06/23	23/37	Include a key to confirm the initials used on the Forward Plan	Governance Services	07/09/23	Ongoing

08/06/23	23/38	Consider the suggested amendments to the Common Rooms and Community Space Policy	Carl Tring-Willis	NA	Complete Relevant amendments made 12/06/23
08/06/23	23/40	Welcome an open forum conversation on issues raised in the Service Updates	Bob MacDonald	NA	To be reviewed with a view to remove following September Operational Board
08/06/23	23/40	Summarise Homelessness statistics within one report rather than across several	James Joyce	07/09/23	Ongoing Verbal update at September meeting
08/06/23	23/40	Consider the extent of jargon language used in the Service Update	Heads of Services	07/09/23	Review with a view to remove following September Operational Board