

DERBY HOMES LIMITED

MINUTES OF THE ANNUAL GENERAL MEETING

**Held on Thursday 24 November 2022
The Board Room, London Road, Derby**

The meeting started at 5.45 pm

ITEM 2

Derby City Council

Councillor Roy Webb on behalf of Derby City Council (as the sole member of the Company)
Rachel North, Deputy Chief Executive (Communities & Place)
Councillor Chris Poulter, Leader of Derby City Council.
Ian Fullagar, Head of Housing

Board Members Present

Mike Ainsley (Chair), Charlene Bhurton, Shiraz Khan, , Jenn Layton Annable
Lucy Care, Bob MacDonald, Iain MacDonald, Jsan Shepherd, Charlene Bhurton

Others in attendance

Cheryl Kim and Wayne, Project Derby.

Officers in attendance

Maria Murphy, Managing Director of Derby Homes
Michael Kirk, Finance Director & Company Secretary
Shaun Bennett, Director of Property
Taranjit Lalria, Company Solicitor
Helen Samuel, Head of Finance and Income
Jane Haywood, Governance Services Manager
Louise Paget, Corporate Support Officer
Paul Cole, Customer Communications Manager
Ralph Shepherd, Customer Communications Officer

Apologies

Councillor Jerry Pearce and Clare Mehrbani, Director of Housing Services.

Presentation of Derby Homes Awards 2022

The Lionel Massingham Partnership Award was awarded to the Project Derby. The award was presented by Cheryl Padley and accepted by Kim, Wayne, Cindy of Project Derby

The Employee of the Year Award 2022 was awarded to Melissa Bunsu and was presented by Mike Ainsley.

Minutes of Previous Meeting

The minutes of the Annual General Meeting held on the 30 September 2021 were accepted as an accurate record.

Reappointment of Board Members

The Board noted:

1. Iain MacDonald, Independent Board Member, until the AGM 2025.
2. Charlene Bhurton, Tenant Board Member, until the AGM 2025.

Appointment of External Auditors 2022/23

The Board agreed:

1. To re-appoint the current external auditors – Crowe UK for the year 2022/23.
2. The Board authorises payment of fees up to the levels as follows:
 - Annual audit - £35,800
 - Preparation and submission of corporation tax return including iXBRL tagging of accounts- £2,100
3. To delegate finalisation of the fee to the Finance Director & Company Secretary for the reasons listed in 4.2 and 4.3

Annual Report of the Board of Directors, Auditor's Report to Members and Financial Statements for the year ended 31 March 2022

The Chair of Derby Homes presented the Annual Report of the Board of Directors, Auditor's Report to Members and Financial Statements, for the year ended 31 March 2022.

Report of the Chair of the Audit Committee to Members

The Board noted the report of the Chair of the Audit Committee on the activity of the Audit Committee during the past year.

Report of the Chair of the Operational Board

The Board noted the report of the Operational Board Chair.

Derby City Council's response to the Annual Report of the Board of Directors, Auditor's Report to Members and Financial Statements for the year ended 31 March 2022

On behalf of the Council, Councillor Chris Poulter received the Annual Report of the Board of Directors, Auditor's Report to Members and Financial Statements, for the year ended 31 March 2022.

Any other competent business

The Board queried if Derby Homes have capacity for families with complex needs. Derby Homes agreed to have further discussions on this suggestion.

Questions from members of the public

The Board noted the questions from the public and the response from Derby Homes.

Date of next Annual General Meeting

The next meeting will be held on Thursday 28 September 2023 at 5.00 pm

The meeting ended at 6:34 pm.

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On behalf of Derby City Council (sole member of the Company)

Signed as true and accurate record of the Annual General Meeting held on
30 September 2021.