

ALARM INSTALLATION AND MAINTENANCE CONTRACT APPROVAL TO APPOINT PARTNER

Report of the Director of Derby Homes

SUMMARY OF REPORT

1. This report seeks approval to enter into an alarm installation and maintenance contract on a partnering basis. The partner has been selected using a cost and quality evaluation process and requires the approval of the Derby Homes Board before the appointment can be made.

RECOMMENDATIONS

- 2.1 To approve the appointment of contractor as set out in section 3 of this report.
- 2.2 To authorise the Director to sign these contracts on behalf of Derby Homes Ltd.

MATTER FOR CONSIDERATION

- 3.1 In September 2002 advertisements were placed in various publications for expressions of interest from partners who were interested in working with Derby Homes to deliver the alarm service, maintenance and installation work.
- 3.2 Thirty two companies expressed an interest and were sent shortlist application forms to complete and return. Eleven companies returned completed applications. One application was returned with insufficient information and was rejected. The remaining 10 bids were assessed by a team of six key stakeholders and 5 companies were selected to tender.
- 3.3 Of the five companies selected to tender, one company declined to tender, one company did not supply sufficient information and was disqualified. The remaining three potential partners were assessed by a group of six stakeholders. Of the 100% of the score, 30% was awarded to cost submission, 50% for the quality submission, 10% was awarded for site visit assessment and 10% for interviews of the contractors' employees.
- 3.4 It is proposed to appoint Attendo Systems Ltd, who had the highest overall score. It is also intended that the PPC 2000 form of contract will be used to form the basis of this contract.

	Contract	Contractor	Form of Contract	Duration	Annual Expenditure
(a)	Alarm System Maintenance and Installation	Attendo Systems Ltd	PPC2000	3 years with option to extend for further 2	Year 1 & 2 - £600,000 Year 3 - £500,000 Year 4 & 5 - £300,000

CONSULTATION IMPLICATIONS

4.1 None.

FINANCIAL IMPLICATIONS

5.1 Over a three-year period the total cost will be £1.7 million and over five years, £2.3 million.

5.2 The costs shown are the negotiated maximum contract values that are currently estimated. These cover all works, inclusive of fees.

5.3 These costs will be met from the Housing Capital Programme and the Housing Repairs Account.

LEGAL IMPLICATIONS

6. None.

PERSONNEL IMPLICATIONS

7. Partnering this contract will allow Derby Homes to concentrate on the planning and development of maintenance contracts, rather than annual tendering processes. The price framework includes incentives for the contractor to reduce costs.

ENVIRONMENTAL IMPLICATIONS

8. None.

EQUALITIES IMPLICATIONS

9. None.

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