

Company Number #
A Company Limited by Guarantee
Registered in England

DERBY HOMES LIMITED

FIRST BOARD MEETING

**To be held at Cardinal Square
on Thursday 28 February 2002 at 6.00 pm**

AGENDA

1. Apologies & Quorum
2. Company Membership and Board Membership (Anthony Collins Solicitors)
 - i. Oral report on membership of company.
 - ii. Oral report on Board Members who have signed the Form 10 submitted to Companies House.
 - iii. Oral report on appointment of further Board Members.
 - iv. To consider inviting the Derby Homes Joint Consultative Committee to appoint a non-voting Member of the Board.
 - v. Membership of Sub Committees and Working Groups.
3. Selection of Chair and Vice Chair(s) (ACS)

It is proposed to elect a Chair at the May meeting. In the interim it is proposed that Councillor Nath continues to chair the Board. It is also proposed that two Vice-Chairs also be selected in May.
4. Declarations of Interest by Board Members (ACS)

Oral report - Board Members to complete and return Declaration of Interests form to ACS.
5. Incorporation (ACS)

Oral report on date of incorporation and company number.
6. Memorandum and Articles of Association (ACS)

To note the Memorandum and Articles.
7. Registered Office (ACS)

To note the address of the Registered Office.
8. Statutory Books (ACS)

Oral report.
9. Declarations of Acceptance of Responsibilities (ACS)

Oral report.
10. Accounting Reference Date (ACS)

To agree 31 March will be the end of the accounting year.

11. Company Seal (ACS)
To decide whether or not to use a company seal.
12. Ratification of Shadow Board decisions (ACS)
To ratify all previous decisions of Shadow Board as decisions of Derby Homes Limited.
13. Derby Homes – Director (EC)
Report for approval.
14. Associate Membership of the East Midlands Regional Local Government Organisation – EMRLGA (AF)
Report for approval.
15. Section 27 Application (JB)
For noting.
16. Services Agreement (JB)
For discussion.
17. Initial Delivery Plan (JB)
For discussion.
18. Draft Budget (LW)
To be tabled – for discussion.
19. Project Team Budget (AD)
For noting.
20. AOB
21. Confirmation of date of next meeting – 28 March 2002
This date is the day before Good Friday and members are asked to confirm whether they wish to meet on this date.

Reports for Information

Formation of Derby Homes Limited – report to Derby City Council Executive – 12 February 2002

Formation of Derby Homes Limited – report to Derby City Council – 20 February
Delegation of Housing Management Responsibilities – report to Derby City Council Executive – 26 February 2002

Derby Homes Area Boards Draft Terms of Reference – report to Derby City Council Executive – 26 February 2002