

DERBY HOMES LIMITED

MINUTES OF THE HOMES PRIDE COMMITTEE

Held on Thursday 31 July 2003

The meeting started at 6.00 pm.

Committee Members Present:

Nita Murphy, Afzal Shabir

Officers Present:

Shaun Bennett, Alex Dixon, Steve Humenko, Paul Sharratt,
Julie Wren

Derby City Council

Helen Cross

HP03/28 Apologies

Apologies for absence were received from Suman Gupta

HP03/29 Inquorate

In accordance with Standing Orders the meeting was deemed to be inquorate.

HP03/30 Admission of Late Items

There were no late items.

HP03/31 Declarations of Interest

The Tenant Board Member declared her interest as a tenant (as defined in the Memorandum and Articles of Association) of Derby City Council.

HP03/32 Minutes of the Meeting held on 29 May 2003

The minutes were agreed as a true and accurate record.

HP03/33 Matters Arising

Minute HP03/10 Permission to Apply for Energy Efficient Grants

The information is not yet available as we are still in negotiation with British Gas. More details will be made available for the next meeting.

Minute HP03/11 Contract Procedure Rules – Adoption by Derby Homes

Adoption by Derby Homes has not yet taken place. The subject will be discussed at the next meeting.

HP03/34 Policy Review Presentation on Asset Management

The Committee received a presentation on the issues that affect the future Housing Plan in Derby.

Agreed

The Committee noted the presentation.

HP03/35 Review of Business Plan Objectives

The Committee was asked to review Sections 2 and 6 of the Business Plan and recommend to the Board any changes.

Agreed

The Committee agreed to recommend amendments to Sections 2 and 6 of the Business Plan to the Board.

HP03/36 Derby Homes Enquiry Centre

The Committee received a report on the proposed creation of an Enquiry Centre to be based on the third floor of Cardinal Square.

The Service initially will deal with repair calls, and make the service more efficient. In the long term the Centre will develop into other areas.

The Committee was asked to consider the use of an 0800 'freephone' number for the Enquiry Centre.

Agreed

- i. The Committee agreed to recommend to the Board the creation of an Enquiry Centre based at Cardinal Square.
- ii. The Committee also agreed to recommend the use of an '0800' freephone number for the Centre.

HP03/37 Derby Homes Burglary Reduction Project Initiative

The Committee received a report giving information on the Derby Homes Burglary Reduction Project. This Project is based at Cotton Lane Police Station.

This service not only helps the victims of crime, but can also offer advisory visits to people who have a fear of crime being carried out against them.

The Committee also received an 'Anti-Burglary Awareness Pack', for information.

Agreed

The Committee noted the report.

HP03/38 Homes Pride Update

The Committee received an update on the progress being made against the programme of works.

This report covered:

- Kitchens and Bathrooms Post 1945 – North (Bramalls) - 247 carried out, only 4 or 5 behind target
- Kitchen and Bathrooms Post 1945 – South (Lovells) – Programme slowed down as not meeting the quality required
- Kitchens, Bathrooms and Damp Proof Course Pre 1945 – Derby City Council, Commercial Services Department – running ahead of programme, most properties do not require all 3 areas of work carrying out
- Re-Roofing – Derby City Council, Commercial Services Department - slightly behind as work slowed down
- Gas Central Heating – Vinshire Plumbing and Heating - on target.

Agreed

The Committee noted the report.

HP03/39 Emergency Procedure

The Committee received a copy of the revised Derby Homes Emergency Procedure.

Agreed

The Committee noted the procedure.

HP03/40 Performance Monitoring

The Committee received an up to date report showing the performance information of Derby Homes against key performance indicators relevant to the Committee's terms of reference.

Agreed

The Committee noted the report.

Date of Next Meeting

The next meeting will be held on Thursday 25 September 2003 at 6.00 pm at Cardinal Square.

The meeting ended at 8.00 pm.

.....

CHAIR

Signed as true and accurate record of the meeting held on 31 July 2003.