

BOARD MEMBER AGREEMENT FOR SERVICES

Report of the Finance Director & Company Secretary

1. SUMMARY

- 1.1 Derby Homes' Board Member Agreement for Services has been reviewed in accordance with the Board's policy to review key policies at least every three years.
- 1.2 Minor changes to the Board Member Profile are proposed to reflect the NHF Code of Governance 2020 edition, adopted by the Board at its meeting in September.
- 1.3 No changes have been made to the Board Member Agreement for Services.

2. RECOMMENDATION

- 2.1 To recommend the Board re-approves the Board Member Agreement for Services.
- 2.2 To recommend the Board approves the revised Board Member Profile and the profile of the Chair of Governance.

3. REASON(S) FOR RECOMMENDATION

- 3.1 The Board Member Agreement for Services requires only minor changes to reflect the NHF Code of Governance 2020 edition adopted by the Board.

4. MATTER FOR CONSIDERATION

- 4.1 The Board Member Agreement for Services does not require any material changes.
- 4.2 The changes to role profiles are outlined in the table below.

Board Member role profiles	
Clause	Change
Term of Office & Conditions of Service:	Change "2015" Code to "2020"
	Change 9 years to 6 years but add: This can be extended further with the approval of the Board.
Role Profiles CHAIR OF GOVERNANCE	Insert "4. To receive serious concerns via Whistleblowing in conjunction with the Company Secretary".

5. OTHER OPTIONS CONSIDERED

- 5.1 Not to update the document.

IMPLICATIONS

6. RISK IMPLICATIONS

- 6.1 Having a Board Member Services Agreement helps to demonstrate that Derby Homes is continuing to follow the highest standards of governance, accountability and probity.

7. POLICY REVIEW IMPLICATIONS

- 7.1 This is a key policy of Derby Homes and is included in the Key Policy Review Schedule. In accordance with Derby Homes Board Minute 10/51 this policy will be reviewed no later than 3 years from the date of this meeting.

The areas listed below have no implications directly arising from this report:

Consultation
Financial and Business Plan
Council
Personnel
Environmental
Equalities Impact Assessment
Health & Safety

If Board Members or others would like to discuss this report ahead of the meeting please contact:

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Background Information: None

Supporting Information: Previous Board & Committee reports as identified in the report.

This report has been approved by the following officers:

Finance Director & Company Secretary	David Enticott	22/10/2021
Company Solicitor	Taranjit Lalria	22/10/2021
Managing Director	Maria Murphy	