

**Derby Homes Joint Consultative Committee
Minutes of Meeting held on Tuesday 24 April 2012**

PRESENT: Bob Osler (BO)-Chair Phil Slack (PS) UCATT
 Shaun Bennett (SB) Dave Hitchcock (DH) UCATT
 Maria Murphy (MM) Ian Tattershaw (IT) UNITE
 Phil Davies (PD)
 Stuart Hufton (SH) Tony O'Donovan (TO) UNITE
 Christine Hill (CH)
 Annabelle Barwick (AB)

APOLOGIES: David Enticott (DE) Julie Walker (Unison)
 Mike Nelson (UCATT)

		Actions
21/12	Welcome	
	BO welcomed everyone to the meeting.	
	Accuracy Agreed.	
22/12	MM provided an update on the Supporting People budget position. DCC Supporting People budget cuts are likely to be from £9 million to £3 Million over the next 3 years. This will impact on Derby Homes as we currently receive £750K funding to provide supporting people services, however the team has already been downsized and we are looking at options of providing services differently.	
23/12	BO confirmed the new board Representative for Health and Safety is Iain McDonald	
24/12	CH confirmed that the Changes to Terms and Conditions (15/12) had now been implemented and that policies and procedures are available via the intranet controlled documents site.	
EMPLOYER'S SIDE ITEMS-HEALTH AND SAFETY		
25/12	Summary of Reported Accidents	
	SH presented the summary report.	
	SH provided an update on RIDDOR changes for reporting lost time accidents (LTA) from 3 to 7 days.	
	SH reported that the majority of accidents were handling related injuries in the Repairs team.	
	DH asked for an update on the use of Fibre glass ladders, SH confirmed he had a meeting with Central Networks to	

look at making supplies safe, so as fibre glass ladders would no longer be required.

PD asked why there were no violence and aggression statistics, SH confirmed this will be included in the next meetings minutes to cover this period.

EMPLOYER'S SIDE ITEMS - OTHER

26/12 Derby Homes JCC Constitution

It was agreed to increase the meetings to 4 per year and hold future meetings at Cardinal Square / London Road.

DH raised a concern that DCC Unison employees attended this Derby Homes JCC. PD welcomes any Unison representation but stated that this would be limited to only one DCC employee.

27/12 DCC Corporate Joint Committee Minutes

None available for this meeting

28/12 Corporate Safety Committee Minutes

None available for this meeting

29/12 Health and Safety Forum

Minutes of meeting 19 March 2012 were noted.
It was noted that attendance was very low at the meeting as a consequence of the meeting being rescheduled to a Monday morning.
MM said it was some time since UNISON had attended.
BO said that a new Board member with responsibility for Health and Safety is Iain McDonald.

30/12 Right Core Care – Feedback Report

CH presented the summary report for the period November 2011 to January. It was agreed to bring this report annually.

31/12 Business Transformation

PD confirmed that we are making good progress towards achieving the £1.2m savings from the Housing management fee and £1m efficiencies from the Repairs budget, by 2013.
Mobile working is still presenting challenges but we are working through these. All offices have hot desking

facilities and people are encouraged to use them and embrace new ways of working.

PS stated the new universal fobs were really good, but there were still some that didn't work. SB to take this up along with getting suited locks to the time clocks at various locations.

CH provided an update on Remote mail which is expected to deliver 95% of Derby Homes mail up to December 2012. This is expected to deliver savings and also supports remote working.

SB

SB gave a verbal update on the Open contractor team which went live in March, there are a few technical issues which are being investigated with the help of additional support. SB confirmed that there will be an Open contractor follow up board meeting and that Open contractor will be on the next tool box talk agendas.

SB confirmed he is to spend a couple of days out with different teams to fully understand the challenges faced daily by operatives.

32/12 Work Locations including move to the Council House

MM provided an update regarding the move to the Council House for some teams currently based at Cardinal Square. The Enquiry centre in December and the remaining teams Jan / Feb.

The next staff briefing will cover the new Council House in greater detail.

MM is to circulate the minutes from the Derby Work style board at the next meeting.

The Maintenance teams based at Cardinal Square will move to London Road, potentially to a new office area created in part of the joiners shop.

33/12 Repairs Team Out of Hours

SB provided an update on the fixed working hours (with the option of a 9 day fortnight) which was implemented from 2nd April. Feedback so far was that it's working well. Formal feedback will be sought after 4 months.

DH raised an issue which occurred on Sat 21 / Sun 22 when a car went through a property and Woodlands did not have sufficient equipment to deal with this emergency and a DH operative was called out to help. SB to

SB

investigate

SB congratulated the Repairs team for the progress against performance targets over the last 12 months.

34/12 Public Buildings

SB congratulated the Public Buildings team on achieving 98% satisfaction.

SB provided an update on the current position regarding The public buildings contract which will now be separated out into smaller contracts. Derby Homes will look to bid for the areas we are already covering.

35/12 Tracker Policy Consultation

CH explained that this was a policy for the management of all equipment with GPS and had been discussed at length with the unions. The unions objected to the use of the tracker policy in grievances. This objection was noted. This policy will now be implemented.

36/12 Issues from Board Minutes

Minutes from the Board meeting 22March were discussed.

Union Representatives were invited to attend the Board tour on 28 June 2012.

37/12 Trade Union Items

DH asked when we envisaged recruiting any new Repairs Team Apprentices.

SB confirmed it is important that we can be clear there will be opportunities for apprentices at the end of their training. It was agreed to take the financial information on the cost of apprenticeships to the Resources, Remuneration and Regeneration Committee on 26 April as a late item.

CH

TRADE UNION SIDE ITEMS

38/12 No further items raised by the Trade Unions.

39/12 Date and Time of Next Meetings

17 July 2012
16 October 2012