

DERBY HOMES LIMITED

MINUTES OF THE ANNUAL GENERAL MEETING

Held on Thursday 29 October 2009

The meeting started at 3.00 pm

Derby City Council:

Councillor Bob Troup, on behalf of Derby City Council (as the sole member of the Company), Mark Menzies.

Board Members Present:

David Batey, Paul Bayliss, John Bloxsom, Alison Brown, Saadia Davis, Tony Holme, Iain MacDonald, Tabani Ndlovu, Bob Osler, Brian Perry, Margaret Redfern, Dennis Rees, Roy Webb, Ken Whitehead.

Officers Present:

Shaun Bennett, Phil Davies, Susan Hill, Jackie Mitchell, Maria Murphy, Lorraine Watson

The Mayor of Derby, Councillor Sean Marshall, officially opened the Annual General Meeting.

09/01 Minutes of Previous Meeting Held on 30 October 2008

The minutes of the meeting held on 30 October 2008 were accepted as a true and accurate record.

09/02 Results of the Elections for One Leaseholder Board Member and Two Tenant Board Members Representing the North West and North East

It was noted:

1. Dennis Rees had been elected unopposed as tenant Board Member for the North East area of the City for the period 29 October 2009 to 25 October 2012*
2. Brian Perry had been elected unopposed as tenant Board Member for the North West area of the City for the period 29 October 2009 to 28 October 2010

3. Anthony Holme had been elected unopposed as the leaseholder Board Member for the period 29 October 2009 to 25 October 2012*.

* If the Services Agreement is not renewed then all Board Member positions may conclude on 31 March 2012.

09/03 Retirement and Appointment of Independent Board Members

The reappointment of Alison Brown and Tabani Ndlovu, as Independent Board Members, was confirmed for the period from 29 October 2009 to 25 October 2012*.

09/04 Appointment of External Auditors 2009/10

The Board received a report on the process for appointing the external auditors for 2009-10 to 2011-12.

The Board agreed in January 2007 that the service should be market tested again for the financial year 2009/10. A procurement exercise has commenced. A specification for the service is being written.

Agreed

The Board will consider the outcome of a reprourement process and appoint external auditors at the Board meeting scheduled for 28 January 2010.

09/05 Attendance at Board and Other Meetings for 2008/09

The attendance of Board Members at Board meetings, in compliance with Article 18 (7 and 8), and other meetings held during 2008/09, was noted.

09/06 Annual Report of the Board of Directors, Auditor's Report to Members and Financial Statements for the year ended 31 March 2009

The Chair presented Derby Homes' Annual Report of the Board of Directors, Auditor's Report to Members and Financial Statements for the year ended 31 March 2009.

He commented on Derby Homes' key achievements, including the Home 2 Work Scheme that helps tenants get back into employment and the Junior Warden Scheme encouraging young people to become involved in their community.

The Chair announced he was standing down as Chair of Derby Homes and thanked the Executive Team, Vice Chairs, Board Members and staff for their work and support. In particular, he thanked Maria Murphy, Lorraine Watson, Shaun Bennett and Phil Davies for their support over the last seven years. He also thanked Jackie Mitchell and Susan Hill. He paid tribute to former Tenant Board Members, Bernard Harry, Theo Harris, Sylvia Hyde and Gwen Stubley.

09/07 Report of the Chair of the Board of Derby Homes to Members, including reports from the Chairs of Committees and Local Housing Boards

The Chairs of Derby Homes' Committees and Local Housing Boards reported on the work and achievements of the Committees and Local Housing Boards for the year 2008/09.

- Iain MacDonald, Chair of Development & Regeneration Committee and Chair of Resources & Remuneration Committee
- Tabani Ndlovu, Chair of Performance Management Committee
- Bob Osler, Chair of Local Housing Board North
- Paul Bayliss, Chair of Local Housing Board South.

09/08 Report of the Chair of the Audit Committee

John Bloxsom, Chair of Audit Committee, presented a report on the activities of the Committee during the past 12 months in connection with the financial year 2008/09.

The report was noted and accepted as compliance with Derby Homes' Scheme of Delegation.

09/09 Derby City Council's response to the Annual Report of the Board of Directors, Auditor's Report to Members and Financial Statements for the year ended 31 March 2009

In accepting the Annual Report of the Board of Directors, Auditor's Report to Members and Financial Statements for the year ended 31 March 2009, Councillor Bob Troup, Council Cabinet Member for Housing and Environment, congratulated Derby Homes on their achievements over the last 12 months, including the Junior Warden Scheme, Home 2 Work Scheme, and its Environmental Strategy.

He thanked Dennis Rees for his hard work, dedication and commitment as Chair for the last seven years and also on receiving an OBE earlier in the year for his services to social housing.

He concluded by saying Derby City Council was looking forward to working closely with Derby Homes over the next 12 months and wished Derby Homes continued success.

09/10 Any other competent business

There was no other business.

09/11 Questions from the floor

Harry Margett referred to a statement by Iain Macdonald that 33 homes are to be built in Elton Road, Osmaston, and asked if these were for social housing or for sale. The Chair replied that all will be owned by the Council.

He also asked what the Chair would like Derby Homes to achieve over the next 2 years. The Chair replied that he would like Derby Homes to remain an ALMO as the tenants will have a voice and they will be consulted on the future of Derby Homes.

Lyn Gilbey asked when will Derby Homes start building bungalows. The Chair replied that he would like to see new bungalows built in the future. However, there is no land available from the Council to do this.

Date of next meeting

The next Annual General Meeting will be held on Thursday 28 October 2010.

The meeting ended at 3.55 pm.

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On behalf of Derby City Council (sole member of the Company)

Signed as true and accurate record of the meeting held on 29 October 2009.