Operational Board Forward Plan

	09.03.23	08.06.23	07.09.23	07.12.23	
DATE OF MEETING	**09.03.23**	**08.06.23**	**07.09.23**	**07.12.23**	
PACKS AVAILABLE	27.02.23	29.05.23	28.08.23	30.11.23	
REPORTS REQUIRED	**10.02.23**	**12.05.23**	**11.08.23**	**24.11.23**	Frequency
PART A					
Supplementary Questions	JH	JH	JH	JH	All
Forward Plan	JH	JH	JH	JH	All
Performance Management	MK/SO(Q3)	MK/SO(Q4)	MK/SO(Q1)	MK/SO(Q2)	All
Youth Alliance Grant	CTW/HJ				Annual
Financial Inclusion Strategy	MK				Policy
Adapt Policy			SBa		Policy
Void Management Policy	CTW				Policy
Mobility Scooter Policy				CTW	Policy
DACP Grant	CTW				Annual
Damp and Mould Policy	SB				
Compensation Policy				AB	Policy
Proposals for Grounds Maintenance Service	IY				Annual
Update on Approved Policy		SB			
Restricted Contact Policy				AB	
Electric Fire Places		Defer	SBa		Adhoc
Removal of disturbance payments kitchen/brm		Defer	SBa		
Estates Pride			CTW/RH		TBC
Safeguarding Policy				CTW/BH	
Customer Communication Strategy				CTW/HJ	
Safeguarding Annual Report				CTW	
HRA Business Plans and Rent			MK		
Housing Management Policy				CTW	
Derby Youth Alliance Evaluation Report			CTW		
PART B					
Service Delivery Report	HoS	HoS	HoS	HoS	All

Capital Works June 2023 deferred

Key:

JH - Jane Haywood
MK - Michael Kirk
SO - Sarah Oliffe
CTW - Carl Tring-Will
HJ - Holly Johnson
SBa - Steve Bayliss
SB - Shaun Bennett
AB - Annabelle Barw
IY - Ian Yeomans - ST
JJ - James Joyce
HS - Helen Samuel
RH - Richard Holman
DH - David Herrod
GW - Graeme Walto
NB - Nicholas Bale
NT - Natalie Tuckwel
BH - Bobby Howe
TL - Taran Lalria

Head of Finance and Income – HS *Head of Repairs Update – SBa* *Head of HO and Homelessness – JJ* *Head of Housing Management (to incl FIT) – CTW* *Head of Capital Works – SB/?* *Head of Quality and Consumer Regulation - HJ*					
Homelessness	JJ/DH(Q3)	JJ/DH(Q4)	JJ/DH(Q1)	JJ/DH(Q2)	All
Complaints and Compliments Report	CTW/AB(Q3	CTW/AB(Q4	CTW/AB(Q1	CTW/AB(Q2	All
Localised Customer Priorities	TW/GW(Q3	TW/GW(Q4	TW/GW(Q1	TW/GW(Q2	All
Customer Survey Report	CTW/HJ(Q3	CTW/HJ(Q4	CTW/HJ(Q1	CTW/HJ(Q2	All
Anti-social Behaviour	CTW/NB(Q3	CTW/NB(Q4	CTW/NB(Q1	CTW/NB(Q2	All
Homefinder		NT/JJ		NT/JJ	6 monthly
Customer Engagement and Community Development		CTW/HJ		CTW/HJ	6 monthly
Estate and Flat inspections		TBC			
Value for money Annual Report			MK		Annual
Election of OB Chair and Vice-Chair				All	Annual
Equalities Report			TL		Annual
FIT Tenancies (include in HoS update)			CTW		Annual
Grounds Maintenance Update			SBa/RH		Adhoc
New Build Update			SBa		Adhoc

lis

ick
C

n

ll