

## **DERBY HOMES LIMITED**

### **MINUTES OF THE SHADOW LOCAL HOUSING BOARD SOUTH**

**Held on Thursday 20 February 2003**

The meeting started at 6.00 pm.

#### **Shadow Local Housing Board Members Present:**

Nita Murphy, Alice Buckle, Ken Whitehead, Lisa Mee, Bevan Bullock,  
Win Buchan, Councillor Bayliss, Councillor Graves, Jenny Bradley,  
Derek Elliott

#### **Officers Present:**

Maria Murphy, Lorraine Watson, Dave Elliott, John Downs, Mark  
Crown, Kirsty Haines

#### **Apologies**

Apologies for absence were received from Councillor Maurice Burgess

#### **03/01 Contact Details**

Contact details were requested from attendees. A contact list will be distributed at the next meeting of the Local Board.

#### **03/02 Administration Arrangements**

Administrative functions will be the same as for the main Board meetings. An action list will be compiled prior to the minutes. Further administrative staff are to be employed to support these meetings.

Agenda items are invited from attendees. These should be put forward 2 weeks prior to the meeting to enable officers to research/investigate as necessary.

The agenda should be divided into items for decision and items for information, as with the main Board.

#### **03/03 Admission of Late Items**

There were no late items.

#### **03/04 Declarations of Interests**

The Council Board Members were noted as declaring their interest in matters relating to Derby City Council.

The Tenant Board Members declared their interests as tenant and leaseholder (as defined in the Memorandum and Articles of Association) of Derby City Council.

**03/05      Terms of Reference and Procedural Guidance for the Conduct of the Meetings**

The Shadow Local Housing Board received the terms of reference and procedural guidance for Local Housing Boards.

**Agreed**

The Terms of Reference and Procedural Guidance for the conduct of the Meetings were noted.

It was agreed that Alvaston Community Panel could have a further representative other than Nita Murphy, as she is also a Board Member.

**03/06      Local Performance Indicators**

The Shadow Local Housing Board received the Local Performance Indicators relevant to the Homes Pride, Resources and Service Improvement Committees.

**Agreed**

The Shadow Local Housing Board

Noted the Local Performance Indicators

Agreed that the full report should be put forward at each meeting for information and that a proposed format be brought to the next meeting for discussion.

**03/07      Future Venues**

The Shadow Local Housing Board was asked to consider future venues.

**Agreed**

The Shadow Local Housing Board agreed that meetings should take place in the local areas. Alternative venues available for future meetings will be investigated.

**03/08      Minutes of other meetings (for information)**

The Shadow Local Housing Board received the minutes of the Homes Pride, Resources and Service Improvement Committees of the 28 November 2002.

**Agreed**

The Shadow Local Housing Board noted the minutes and requested that Action Lists from most recent meetings be made available at each Local Housing Board.

**Date of next meeting**

The next meeting will be held in the Board Room at Cardinal Square on Thursday 20 March at 6.00 pm.

The meeting ended at 7.00 pm.

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CHAIR

Signed as true and accurate record of the meeting held on Thursday 20 February 2003.