

## LEGAL AND PROFESSIONAL SERVICES – USE OF WAIVERS

Report of the Director and Company Secretary

### 1. SUMMARY OF REPORT

To present Committee with information relating to the appointment of consultants for legal and professional services.

### 2. RECOMMENDATION

To note the report.

### 3. MATTER FOR CONSIDERATION

- 3.1 A report was presented to Resources and Remuneration Committee on 10 July 2008 detailing expenditure on legal and professional services during the financial year ending 31 March 2008.
- 3.2 Committee requested a further report to explain instances where waivers have been completed for these services.
- 3.3 The following services were procured in accordance with Derby Homes procurement procedures:

Organisation	Services supplied	Value £'000
NCC Services Limited	ICT Consultancy and support	59
Profit Focus (Birmingham) Ltd	Procurement and efficiency consultancy	30
C Changes Limited	Energy Performance review	12
Electoral Reform Service	Ballot Services	6
SLR Consulting Ltd	Carbon Footprint study	1
Derby City Council	Legal Service Level Agreement	28
Longhurst Group	Housing Corporation Bid Support	3
Isoqar Ltd	ISO Audits	4
Total		143

3.3 The following services were procured outside Derby Homes procurement procedures:

Organisation	Services Supplied	£'000	Total £'000
Anthony Collins Solicitors	Academy contract negotiation	30	
Anthony Collins Solicitors	Management agreement	7	
Anthony Collins Solicitors	Governance Arrangements	10	
Anthony Collins Solicitors	Housing Corporation Bid	6	
Anthony Collins Solicitors	Lease settlement	5	
Anthony Collins Solicitors	ICT FM Contract	2	
<b>Total Anthony Collins Solicitors</b>			<b>60</b>
Trowers & Hamlins	Developer Framework	21	
Trowers & Hamlins	Grounds Maintenance/ Cleaning Contract	4	
<b>Total Trowers &amp; Hamlins</b>			<b>25</b>
Kwest Research	Customer Satisfaction Surveys		17
Tribal HCH Ltd	Stock transfer and funding appraisal		8
D J Bryan	Employment Advice		2
Elliott McRoberts Assoc.	Business Plan		1
John Bloxsom Housing Services	ALMO Consultancy		1
<b>Total</b>			<b>114</b>

#### 4. FINANCIAL AND BUSINESS PLAN IMPLICATIONS

Those reflected in the body of the report.

**The areas listed below have no implications directly arising from this report**

- Consultation
- Legal and Confidentiality
- Personnel
- Environmental
- Equalities Impact Assessment
- Health & Safety

**If Board members or others would like to discuss this report ahead of the meeting please contact the author, or the Chief Executive, [phil.davies@derbyhomes.org](mailto:phil.davies@derbyhomes.org) - Tel 01332 711010**

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**Background Information:** None.

**Supporting Information:** R&RC 10 July 2008 Item B2.