

FREEDOM OF INFORMATION POLICY

Report of the Head of Governance and Corporate Services
Author: Taranjit Lalria

1. SUMMARY

- 1.1 Derby Homes' Freedom of Information (FOI) Policy has been reviewed in accordance with the Board's policy to review key policies at least every three years. The Policy now includes the Environmental Information Regulations 2004 and reference to the publication scheme.

2. RECOMMENDATION(S)

- 2.1 To approve the Freedom of Information Policy per Appendix 1.

3. REASON(S) FOR RECOMMENDATION

- 3.1 To comply with the requirements to review key policies every three years, and to ensure the policy is still fit for purpose.

4. MATTER(S) FOR CONSIDERATION

- 4.1 Derby Homes' Freedom of Information (FOI) Policy is at its three-year review period in accordance with minute 10/51.
- 4.2 The Policy has been reviewed and minor changes made; those changes do not materially change the way the policy is applied. See track changes in Appendix 1.

5. OTHER OPTIONS CONSIDERED

- 5.1 N/A

6. IMPLICATIONS

6.1 Consultation

- 6.1.1 The Equalities Forum has been consulted on the policy and the equalities implications.

6.2 Legal

- 6.2.1 The policy sets out how we comply with our legislative obligations.

6.3 Risk Implications

6.3.1 This will impact on two strategic risks:

- SR01 National and local political and regulatory changes impacting on our business.
- SR05 Risk of not complying with legislation and data protection resulting in legal action, financial penalties, and reputational damage

6.4 Equalities Impact Assessment

6.4.1 A new EIA has been undertaken and is attached in Appendix 2. There are no major concerns arising.

6.5 Policy Review

6.5.1 This is a key policy of Derby Homes and is included in the Key Policy Review Schedule. In accordance with minute 10/51 this policy will be reviewed no later than 3 years from the date of this meeting.

6.6 Environmental

6.6.1 The policy also covers information requested under the Environmental Information Regulations.

The areas listed below have no implications directly arising from this report:

Financial and Business Plan
Council
Personnel
Health & Safety

For more information please contact:

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Background
information:

N/A

List of appendices:

Appendix 1 - Freedom of Information Policy
Appendix 2 - Equalities impact assessment

This report has been approved by the following:

Finance Director & Company Secretary	Michael Kirk	13.11.2023
Company Solicitor	Taran Lalria	14/11/2023
Governance Services (checked)	Jane Haywood	24.10.2023