

CHANGE TO STANDING ORDERS

Report of the Finance Director & Company Secretary

1. SUMMARY

- 1.1 At the Extraordinary Board meeting (EBM) on 27th October, the Board referred back to this Committee the wording of a possible change to Standing Orders to consider and recommend wording to the Board.

2. RECOMMENDATION

- 2.1 That the Governance Committee recommends the change to Standing Order 1 set out in section 4.3 below.

3. REASON(S) FOR RECOMMENDATION

- 3.1 To ensure that there is always a casting vote for the election of Chair.

4. MATTER FOR CONSIDERATION

- 4.1 At the extraordinary Board meeting, a couple of suggested improvements to the proposed revision to Standing Orders were suggested.
- 4.2 Currently Standing Order 1 relates to the first board meeting following the AGM:

1. FIRST MEETING

At the first meeting following each Annual General Meeting of Derby Homes, the Board shall

- (a) elect a person to preside if the Chair is not present
- (b) receive apologies
- (c) consider late items to be added to the agenda by the Chair
- (d) receive any declarations of interest from Board Members
- (e) elect or reaffirm the Chair for the ensuing year
- (f) elect the Vice Chairs for the ensuing year

- (g) approve the minutes of the last meeting
- (h) receive any announcements from the Chair
- (i) decide which committees, to establish for the next year
- (j) decide the size and terms of reference for those committees
- (k) appoint to those committees, and outside bodies except where appointment to those bodies has been delegated to the Managing Director
- (l) agree a scheme of delegation or such part of it as it sees fit
- (m) approve a programme of ordinary meetings of the Board for the year; to ensure that Derby Homes meets deadlines in respect of its AGM and reporting to Derby City Council, and
- (n) consider any business set out in the notice convening the meeting.

4.3 In order to avoid a possible future tied vote for chair, the proposed new wording is (with track changes):

1. FIRST MEETING

At the first meeting following each Annual General Meeting of Derby Homes, the Board shall

- (a) elect a person to preside for the election or reaffirmation of the Chair

Should the Board be unable to agree on such a person the following precedence would be applied:

- 1 Longer continuous serving Vice Chair
- 2 Other Vice Chair
- 3 Chair of Governance
- 4 Chair of Audit
- 5 Longest continuous serving other Board Member

In all cases, this person needs to be someone not standing for election as Chair.

- (b) elect or reaffirm the Chair for the ensuing year
- (c) receive apologies
- (d) consider late items to be added to the agenda by the Chair
- (e) receive any declarations of interest from Board Members
- (f) elect the Vice Chairs for the ensuing year
- (g) approve the minutes of the last meeting

- (h) receive any announcements from the Chair
- (i) decide which committees, to establish for the next year
- (j) decide the size and terms of reference for those committees
- (k) appoint to those committees, and outside bodies except where appointment to those bodies has been delegated to the Managing Director
- (l) agree a scheme of delegation or such part of it as it sees fit
- (m) approve a programme of ordinary meetings of the Board for the year; to ensure that Derby Homes meets deadlines in respect of its AGM and reporting to Derby City Council, and
- (n) consider any business set out in the notice convening the meeting.

5. OTHER OPTIONS CONSIDERED

- 5.1 To leave the Standing Orders unchanged – which would leave open the possibility of a future tied vote without a casting vote.

IMPLICATIONS

The areas listed below have no implications directly arising from this report:

Consultation
 Financial and Business Plan
 Legal and Confidentiality
 Council
 Personnel
 Environmental
 Equalities Impact Assessment
 Health & Safety
 Risk
 Policy Review

If Board Members or others would like to discuss this report ahead of the meeting please contact:

David Enticott / Finance Director & Company Secretary / 01332 888523 / Email
 david.enticott@derbyhomes.org

Background Information: None
 Supporting Information: Report to Extraordinary Board Meeting 27 October 2020

This report has been approved by the following officers where there are financial or legal implications:

Finance Director/Derby Homes Accountant	David Enticott	28.10.2020
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