

Budget Scrutiny Group 2009/10
Budget Efficiencies

Cost Centre	Department	Budget Holder	Description	Value (£)	Cashable		Non-Cashable
					Management Decisions	Re End of Grants or contract terminations	
<u>PERSONNEL</u>							
S310200	Personnel	Christine Hill	Downgrade of Personnel Administration Manager Inremental differnces due to staff changes Procurement in Personnel Services Savings in Occupational health costs Reduction in Conferences and Seminars costs Salaries related to umbrella CRB checks Reduced sickness absence	4,000 1,000 5,000 1,000 1,000 2,000	4,000 1,000 5,000 1,000 1,000 2,000		54,000
SUBTOTAL				14,000	14,000	-	54,000
<u>INVESTMENT & REGENERATION</u>							
M210100	Investment & Regeneration	M Hands/ S Humenko/ A McNeil/	Deletion of vacant posts Downgrade of vacant posts Increase in capitalised fee Increased mileage allowance offset by reduced car allowances	53,000 51,000 1,000	53,000 51,000 1,000		
SUBTOTAL				105,000	105,000	-	-
<u>FINANCE & IT</u>							
S310300	Finance & IT	Jo Clifford/ Mark Fairweather	Deletion of 50 % finance vacant post Deletion of Procurement Officer Downgrade of IT systems co-ordinator IT assignment days no longer required Other IT savings	9,000 34,000 4,000 35,000 5,000	9,000 34,000 4,000 35,000 5,000		
SUBTOTAL				87,000	87,000	-	-
<u>OTHER SUPPORT SERVICES</u>							
S310100	Directorate & Support Services	Lorraine Watson	Incremental differnces due to staff changes Saving on Board Members loss of earnings scheme Reduction in car allowances and leasing charges Insurance reclassification	10,000 5,000 1,000 6,000	10,000 5,000 1,000 6,000		

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					Management Decisions	Re End of Grants or contract terminations	
S310400	Cardinal Square	Lorraine Watson	Legal service level agreement savings	38,000	38,000		
			Bank transaction cost savings	30,000	30,000		
			Savings on non-recruitment advertising	2,000	2,000		
			Savings on computer consumables	4,000	4,000		
			Reduction in Misc Corp Expenditure	165,000	165,000		
			Other misc	35,000	35,000		
			Other minor expenditure reductions	-	-		
H140100	Landlord services - General	Lorraine Watson	Savings on council tax on void properties	9,000	9,000		
			Other minor expenditure reductions	-	-		
			SUBTOTAL	305,000	305,000	-	-
CUSTOMER SERVICE & PERFORMANCE							
	Across service	Mary Holmes/ Julie Eyre	Other general salary savings	4,000	4,000		
			Other minor expenditure reductions	-	-		
H150500	Housing Projects	Mary Holmes	Reduction in Furnished Tenancy Expenditure	40,000	40,000		
			Car mileage Allowances	2,000	2,000		
H150300	Tenant involvement	Mary Holmes	Reduction in Tenant Participation grants	5,000	5,000		
H150400	Communications	Mary Holmes	Savings on Marketing Budget	3,000	3,000		
			SUBTOTAL	54,000	54,000	-	-
HOUSING MANAGEMENT - OPERATIONS							
	Across service	Maureen Davis	Savings on Senior Management Re-organisation	34,000	34,000		
			Other general salary savings	12,000	12,000		
			Miscellaneous reduction of Overheads across service	6,000	6,000		
			LHO Asset Rentals	23,000	23,000		
				-	-		
H110100	Area Management	Maureen Davies	Car mileage Allowances	2,000	2,000		
			Downgrade of vacant posts	2,000	2,000		

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					Management Decisions	Re End of Grants or contract terminations	
H110150	Neighbourhood Management	Maureen Davies	Car mileage Allowances	3,000	3,000		
H110200	Arrears Officers	Maureen Davies	Car mileage Allowances	1,000	1,000		
			Downgrade of vacant posts	12,000	12,000		
H110300	Housing Officers	Maureen Davies	Downgrade of Vacant posts	11,000	11,000		
H110650	Estate Security	Maureen Davies	Car mileage Allowances	3,000	3,000		
			Reduction of two posts	40,000		40,000	
H110550	Concierge	Maureen Davies	Downgrade of vacant posts	1,000	1,000		
H110600	Tenancy Enforcement	Maureen Davies	Downgrade of vacant posts	2,000	2,000		
H110750	Allocations	Maureen Davies	Downgrade of vacant posts	1,000	1,000		
H120520	Brook Street	Maureen Davies	Closure of office	8,000	8,000		
H130100	Tenancy Support	Maureen Davis	Reduction in expenditure offset by reduced grants	56,000		56,000	
H130250	Extra Care Service	Maureen Davies		26,000		26,000	
C420400	Family Intervention Project	Maureen Davies	Reductions in expenditure offset by reduced grants	22,000		22,000	
H130200	Supported living service	Maureen Davies	Reductions in general expenditure	12,000	12,000		
			SUBTOTAL	277,000	133,000	144,000	-
			TOTAL	842,000	698,000	144,000	54,000

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Budget Pressures

Cost Centre	Department	Budget Holder	Description	Value (£)	Cashable		Comments
					Existing Operations	Offset by New Grants	
<u>PERSONNEL</u>							
S310200	Personnel	Christine Hill	Salary inflation	5,000	5,000		
			Salary increments	4,000	4,000		
			SUBTOTAL	9,000	9,000	-	
<u>INVESTMENT & REGENERATION</u>							
M210100	Investment & Regeneration	M Hands	Salary inflation	45,000	45,000		
		S Humenko	Salary increments	28,000	28,000		
			SUBTOTAL	73,000	73,000	-	
<u>FINANCE & IT</u>							
S310300	Finance & IT	Jo Clifford/	Salary inflation	18,000	18,000		
			Salary increments	10,000	10,000		
			Increased depreciation charges based on increased capital spend	70,000	70,000		Off-set by increase in management fee
		Mark Fairweather	SMS Packaging	15,000	15,000		
			Licensing and renewals	6,000	6,000		
			PC refresh programme	30,000	30,000		
			SUBTOTAL	149,000	149,000	-	
<u>OTHER SUPPORT SERVICES</u>							
C430100	Consultancy	Lorraine Watson	Salary inflation	1,000	1,000		
			Increased Cleaning & insurance costs		-		
S310100	Directorate & Support Services	Lorraine Watson	Salary inflation	8,000	8,000		
			Salary increments	7,000	7,000		
S310400	Cardinal Square	Lorraine Watson	Increased Derby City Council support services	40,000	40,000		
			Uplift for ICT FM contract	94,000	94,000		
			Subscriptions & registrations	5,000	5,000		
H140100	Landlord services - General	Lorraine Watson	Increased Electricity costs	15,000	15,000		
			Increased cleaning costs	2,000	2,000		
			Increased grounds maintenance costs	42,000	42,000		

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Cost Centre	Department	Budget Holder	Description	Value (£)	Cashable		Comments
					Existing Operations	Offset by New Grants	
			SUBTOTAL	214,000	214,000	-	
CUSTOMER SERVICE & PERFORMANCE							
H150100	Across service	Mary Holmes/ Julie Eyre	Salary inflation	21,000	21,000		
			Salary increments	16,000	16,000		
H150300	Performance Management	Julie Eyre	New Post (Performance Assistant)	34,000	34,000		
H150200	Tenant involvement	Mary Holmes	Salary regrades and protected posts	7,000	7,000		
	Enquiry Centre	Mary Holmes	Miscellaneous	2,000	2,000		
			SUBTOTAL	80,000	80,000	-	
HOUSING MANAGEMENT - OPERATIONS							
	Across service	Maureen Davis	Salary inflation	95,000	83,000	12,000	
			Salary increments	80,000	69,000	11,000	
H110200	Arrears Officers	Maureen Davis	New Post (Income Officer - 50%)	10,000	10,000		
C410300	Homeless Initiative	Maureen Davis	Temp Accomodation Assistant offset by additional income	19,000	19,000		
			Increased utility costs	4,000	4,000		
C410400	London Road	Maureen Davis	Increased utility costs	1,000	1,000		
H130400	Landlord services wardens	Maureen Davis	Increased utility costs	37,000	37,000		
	Across Local Offices		Increased utility costs	6,000	6,000		
			SUBTOTAL	252,000	229,000	23,000	
			TOTAL	777,000	754,000	23,000	

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Budget Developments

Appendix	Cost Centre	Department	Requested by	Description	Value (£)	Agreed	Not Agreed	Funded from reserves	Comments
1	S310200	Personnel	Christine Hill	New style uniform	12,000			12,000	To be funded out of 08/09 surplus
				'Big Thankyou' reward schemes:					Individual schemes for teams to reward teams on a regular basis
				- Staff party	3,500		3,500		Chief Executive fund
				- Employee mini reward scheme	4,500	4,500			
				- Employee lifestyle benefits scheme	3,000	3,000			
				- Employee initiatives	1,000	1,000			
2	S310400	Cardinal Square	Lorraine Watson	Legal and professional fees for initiatives	30,000		30,000		Funding for advice relating to new build or new business initiatives
				Outsourcing procurement services	50,000	50,000			
3	S310100	Executive Investment and Regeneration	Phil Davies	Equality and Diversity initiatives	5,000		5,000		Chief Executive fund
4	M210100		Shaun Bennett	New Initiatives Development Officer	34,071		34,071		To fund within existing budgets
				Energy Initiatives Officer	32,432	32,432			To support energy initiatives
	H150300	Tenant Involvement	Mark Crown	Electronic voting equipment	3,500			3,500	To be funded from 08/09 surplus
5	H110600	Neighbourhood Safety	Maureen Davis	Victim and Witness Support Officer	26,402		26,402		To provide ongoing support to vulnerable complainants and witnesses suffering from anti-social behaviour
				Youth Engagements/Initiatives Support Worker	32,496	32,496			To work with various stakeholders throughout the city to develop and deliver activities and initiatives for youths, to promote citizenship and community involvement and cohesion.
									To combine the elements of the community watch patrol, concierge service and milestone house facilities mangagement and expand the existing services to take on new business opportunities - source additional income
6	H110650	Estate Security	Maureen Davis	Estate Guardian Service	50,000	47,572	2,428		To offer on the spot advice and information to residents at the point of contact on a range of ASB issues
				Extended ASB service - additional CWP officer	27,710		27,710		In line with Academy re-implementation, business transformation new processes
7	S310300	Finance & IT	Mark Fairweather	Academy contact point license	15,000	15,000			Reduce support costs within new outsource IT contract support to start April 2009
				Install and configure (Above)	5,000	5,000			
				Server refresh project	6,000		6,000		
				Piloting thin client	50,000		50,000		Reduce costs of support within outsource contract
				Keystone servicing and implementation	30,000	30,000			Will introduce support for tenant names and person reference and therefore deeper integration with Academy
				Voice over IP project	125,000	105,000	20,000		This will allow Derby Homes to cease the BT featurenet contract savings of at least £15,000 per year will be made.

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Appendix	Cost Centre	Department	Requested by	Description	Value (£)	Agreed	Not Agreed	Funded from reserves	Comments
				MOSS external site for contractors	30,000	15,000	15,000		Efficient and secure ability to send and receive data from third party contractors
				CMIS to Meridio interface	10,000	10,000			To bring CMIS in line with 360 degree enabled organisation strategy
				Eletronic Data and Records Management System (EDRMS) Phase 2	90,000	45,000	45,000		Amendments to Academy interface, Moss interface, new interfaces, Keystone and Oracle
				Kofax/MOSS	30,000		30,000		Enable paperless office processes by providing a simple scanning of letters and other documents
				SMS texting for repairs and arrears	50,000			50,000	Efficiency savings from reduction in letters to be sent out and increase in arrears plans made
				Web site development	20,000	20,000			Full site revamp end tighter integration of interactive site and housing online
				TOTAL	776,611	416,000	295,111	65,500	
				Revenue		191,000			
				Capital	0	225,000			