

## **PROFESSIONAL AND CONSULTANCY FEES 2011/12**

Report of the Director & Company Secretary

### **1. SUMMARY**

This report summarises the expenditure on legal, professional and consultancy services during 2011/12. It also explains the process for the selection of consultants.

### **2. RECOMMENDATION**

- 2.1 To note the contents of the report.
- 2.2 To approve the continued submission of this report to the Committee on an annual basis.
- 2.3 To approve the process for selecting legal, professional and consultancy services as detailed in 3.3.

### **3. MATTER FOR CONSIDERATION**

- 3.1 Expenditure on legal, professional and consultancy services during 2011/12 was £226,000 (2010/11 £594,000). This is shown in more detail within Section 4.
- 3.2 The Resources, Remuneration and Regeneration Committee on 8 July 2010 resolved that annual updates on this area of spend is to be made to the Committee. The Committee is asked to consider that this is continued.
- 3.3 There is no change to the process for selecting consulting services that was reported to the Committee on 7 July 2011. The key process is that the Executive Team approves the appointment in line with existing procurement procedures unless a waiver is required.

### **4. FINANCIAL AND BUSINESS PLAN IMPLICATIONS**

- 4.1 In 2011/12 total spend on legal, professional and consulting services was £226,000; details on suppliers above £5,000 are shown below:

<b>Supplier Name</b>	<b>Description of service</b>	<b>Spend £'000</b>
Just Housing Ltd	Consultancy for DLO transfer	90
Anthony Collins Solicitors	Legal advice	27
Derby City Council	Home energy advice / mediation	23
Surrinder Bassi	Personnel Consultancy	11
PKF Ltd	Fraud resilience	11
Call Credit	Fraud resilience	10
Starfish Communities Ltd	ACAS Accreditation	8
Nationwide Platforms	IPAF Training	6
Electoral Reform Services	Election	6
Criminal Records Bureau	CRB Checks	6
QR6	Insurance review	5
Other suppliers below £5,000	Various advice	23
		<b>226</b>

4.2 The main reasons for the reduction in spend from the £594,000 spent in 2010/11 were:

- £154,000 – NCC Services Ltd for project management work on Academy/Meridio
- £78,000 – Just Housing Ltd on consultancy work for the DLO transfer
- £105,000 – Anthony Collins Solicitors for legal advice on the DLO transfer and DLO employment issues
- £43,000 – Derby City Council on general legal advice.

The areas listed below have no implications directly arising from this report:

- Consultation
- Legal and Confidentiality
- Council
- Personnel
- Environmental
- Equalities Impact Assessment
- Health & Safety
- Risk
- Policy Review

If Board members or others would like to discuss this report ahead of the meeting please contact the author, or Phil Davies, Chief Executive, [phil.davies@derbyhomes.org](mailto:phil.davies@derbyhomes.org) – Phone: 01332 888528

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Background Information: None

Supporting Information: None