

APPOINTMENT OF INDEPENDENT BOARD MEMBER

Report of the Director of Derby Homes

SUMMARY OF REPORT

1. This report sets out a proposed procedure for appointing an independent Board member to replace Jenny Hayball.

RECOMMENDATIONS

2. That the Board considers and approves the proposed person specification and process for appointing an independent Board member.

MATTER FOR CONSIDERATION

- 3.1 Jenny Hayball has resigned from Derby Homes Board, effective from 1 September 2003. Advertisements have been placed in the Derby Evening Telegraph, Nottingham Evening Post and The Guardian newspapers, seeking a replacement (see Appendix A).
- 3.2 Interest has been considerable and some 22 information packs have been issued. The closing date for applications is the 29 August 2003.
- 3.3 A person specification has been prepared (see Appendix B). If the Board agrees this specification, it will be used to assess the applications.
- 3.4 I propose the following procedures should be adopted to select a suitable independent Board member.

28 August 2003	Board agrees person specification and weighting of essential and desirable criteria.
w/c 1 September 2003	Shortlisting of applicants by Chair and Director of Derby Homes and Assistant Director & Company Secretary, using the person specification.
w/c 15 September 2003	Interviewing of shortlisted applicants by Chair and Vice Chairs of Derby Homes, and appointment, using questions based on the person specification.
24 September 2003	City Council approves appointment.
25 September 2003	New independent Board member attends first Board meeting at Resources Committee.

CONSULTATION IMPLICATIONS

4. The City Council will be required to approve the appointment at a full Council meeting on 24 September 2003.

FINANCIAL AND BUSINESS PLAN IMPLICATIONS

5. An awareness of finance or housing issues has been included in the person specification.

LEGAL AND CONFIDENTIALITY IMPLICATIONS

6. None arising.

PERSONNEL IMPLICATIONS

7. None arising.

ENVIRONMENTAL IMPLICATIONS

8. None arising.

EQUALITIES IMPLICATIONS

9. An awareness of equalities issues has been included in the person specification.

Contact Officer

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