

**Derby Homes Joint Consultative Committee**  
**Minutes of Meeting held on Wednesday 14 July 2010**

Bob Osler (BO)-Chair Phil Davies (PD) Shaun Bennett (SB) Maria Murphy (MM) Christine Hill (CH) Pippa Wood (PW) Stuart Hufton (SH)	Gloria Glasby (GG)-Unison Farooq Malik (FM)- Unison David Reed (DR)- Unison Julia Shaw (JS)-Staff rep Chloe Parker (CP)-Staff rep Andrew Stewart (AS)-Staff rep
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**41/10 Apologies**

Karen Jewell (KJ)  
 Lorraine Watson (LW)  
 Dennis Rees (DeR)

**42/10 Matters Arising**

<b>60/09</b>	MM reported that the issue of furniture removal was being looked at from a value for money perspective. No problems had been reported since the Estate Response Officers have been working in pairs.	
<b>8/10</b>	<p>SH reported that Heads of Service have been tasked with producing Lone Worker Risk Assessments for their service area. Most of these have been done. No changes had been made to the CareLink Guardian service as a result. There is watching brief as to whether the repairs team should be included.</p> <p>MM said safe lone working was a high priority. The FIP team and CWP are taking part in a 90 day pilot of an enhanced lone worker scheme. MM to report back in January.</p>	<b>MM</b>
	Latest Health and safety Forum minutes not available at this meeting. GG requested copy when available.	<b>MM</b>
<b>27/10</b>	PD reported that he planned to take a report on car allowances to Resources and Remuneration Committee in November.	<b>PD</b>
<b>28/10</b>	MM reported that the overall review of the way we manage reports of V and A. Carrie Bria was leading on this and was due to report her findings in July. The review includes liaising with DCC. MM to bring further update.	<b>MM</b>
<b>29 /10</b>	MM said that there was still a lack of clarity with Housing Officers about ordering safety footwear, therefore the guidance had been re-issued.	
<b>31/10</b>	<p>CH reported that six tenants had received training on recruitment and had all now taken part in interview panels.</p> <p>Overall, this has been a success. There will be a tenant on the</p>	

	forthcoming Head of Repairs panel.	
<b>32/10</b>	CH reported that Heads of service had produced an action plan from the results of the Times 100 Survey. To be brought to next meeting. PD to arrange visit to Luminus. GG invited to nominate representative to attend visit.	<b>CH</b> <b>PD</b>
<b>EMPLOYER'S SIDE ITEMS-HEALTH AND SAFETY</b>		
<b>43/10</b>	<b>Summary of Reported Accidents</b>  SH presented the summary report.	
<b>44/10</b>	<b>Summary Abuse, Aggression and Violence Statistics</b>  SH presented the summary report.	
<b>EMPLOYER'S SIDE ITEMS - OTHER</b>		
<b>45/10</b>	<b>Corporate Joint Committee</b>  The minutes of CJC 24 June 2010 were circulated. CH summarised in KJ's absence.	
<b>55/09</b>	<b>ISA</b> -the requirements of the Independent Safeguarding Authority in relation to vetting and barring have been put on hold.	
<b>56/09</b>	<b>Car Allowances</b> -GG reported that the dispute in relation to car allowances had now been resolved. DCC had agreed to pay compensation to everyone affected, even if they had not signed the compromise agreement. This agreement was reached after 1 June, therefore TUPE'd employees would not be entitled to this compensation.  CH reported that only a handful of employees were affected by this and that Derby Homes had agreed to make equivalent compensation payments to those affected as a gesture of goodwill.	<b>CH</b>
<b>46/10</b>	<b>Corporate Health and Safety Committee</b>  The minutes of CJC 24 June 2010 were circulated. CH summarised in KJ's absence.	
<b>47/10</b>	<b>Right Core Care-Feedback Report</b> CH presented the usage report 1.2.10 to 30.4.10.	

**48/10 Workforce Equalities Stats**

CH presented the latest stats.

**49/10 TUPE Transfer-Repairs and Maintenance**

SB gave a verbal update on the TUPE transfer of the Repairs Team which took place on 1 June 2010. The transfer has been successful and service delivery has been maintained. Looking forward he hopes teams will be working together more. Some employees from Cardinal Square will be moving to London Rd and vice versa. Over the coming months longer term accommodation issues will be looked at.

SB is finalising details of a career grade scheme for the schedulers and supervisors.

We are currently going through a process to try and become part of the East Midlands Procurement Alliance Framework which, if successful, we hope will strengthen the position of the public buildings side of our work.

A review of the out of hours arrangements is being undertaken to ensure there is no duplication of roles.

SB reported that we were looking at improving efficiency through increases in productivity, reducing overtime and reducing the number of agency staff.

CH reported that there were no Trade Union reps from UCATT or UNITE at this JCC. However, meetings are taking place every two weeks and a good working relationship has been established. The current JCC constitution is up for review and they have indicated that wish to be party to the development of a new shared constitution.

**50/10 Financial Options Working Party / Future of Derby Homes**

PD gave a verbal update

The working party has concluded. Each side has presented their case to DCC. No decision has yet been made about whether Derby Homes will return to the council. Following the recent council changes Councillor Jennings and Councillor Ingle want to review the situation themselves. It is hoped a decision will be reached by November.

BO reported that DCC have asked Derby Homes to consider relocating to the council house after 2012. We have agreed to consider this in principle.

**51/10 DECATS**

PD gave a verbal update. The report has now been agreed by the Board. This means we will implement the recommendations

for modernising the way we work. The report recommends that we reduce staff numbers by 21 over a 3 year period. There is currently huge pressure on public sector finances and it is likely that we will need to negotiate further deductions with DCC.

The Board want to review the whole organisation with a blank piece of paper rather than top down as originally proposed.

A vacancy control procedure has been implemented which requires all vacancies to be signed off by the Chief Exec and a Director. We hope to make a number of savings by natural turnover.

BO said that there were funding issues that needed solving at national level before we can see where the future of Derby Homes lies. He said he didn't think there would be redundancies. The Board is confident there is very good future for Derby Homes and is focussed on structuring the business in whatever way is best for tenants.

FM asked about the procurement process for the consultants carrying out DECATS. PD said that it had been decided that we didn't need consultants-we would carry out this process in house. He said the Board would review Executive and Executive would review the rest of the organisation.

**52/10 Issues from the Board Minutes 25.3.10**

PD presented the minutes.

**53/10 Employee Declaration-Procurement**

CH presented the new guidance on Interests for Procurement Decisions. This has been introduced as a result of recommendations from the audit committee and acts as a protection for officers.

**TRADE UNION ITEMS**

**54/10 Vacancy Control**

GG asked they would be kept informed of posts that had been frozen. CH said that she would consider how this information would be reported back.

**CH**

**55/10 Dates of Meetings for 2010**

20 October 10am in the Large Boardroom.

