

# **DERBY HOMES LIMITED**

## **MINUTES OF THE BOARD MEETING**

**Held on Thursday 28 October 2010**

The meeting started at 4.35 pm

### **Board Members Present:**

Paul Bayliss, Alison Brown, Tony Holme, Iain MacDonald, Tabani Ndlovu, Bob Osler, Brian Perry, Margaret Redfern, Dennis Rees, Mary Rowland, Bob Troup, Roy Webb, Ken Whitehead.

### **Officers Present:**

Shaun Bennett, Phil Davies, Susan Hill, Jackie Mitchell, Maria Murphy, Lorraine Watson

#### **10/140 Apologies**

Apologies for absence were received from Mick Barker and John Bloxsom

#### **10/141 Admission of Late Items**

There were no late items.

#### **10/142 Declarations of Interests**

The Council Board Members were noted as declaring their interest in matters relating to Derby City Council.

The Tenant and Leaseholder Board Members declared their interests as tenants (as defined in the Memorandum and Articles of Association) of Derby City Council.

#### **10/143 Election of Chair**

The Board was advised that only one nomination had been received from Bob Osler for the position of Chair during 2010/11.

### **Agreed**

The Board noted that Bob Osler is elected, uncontested, as Chair of Derby Homes for the year 2010/11.

#### **10/144 Election of Vice Chairs**

The Board was advised that two nominations had been received from Paul Bayliss (Councillor Board member) and Dennis Rees (Tenant Board Member) for the two positions of Vice-Chair of the Board during 2010/11.

#### **Agreed**

The Board noted, in accordance with Minute 2/18, that Paul Bayliss and Dennis Rees is elected uncontested as the Vice Chairs of Derby Homes for the year 2010/11.

#### **10/145 Minutes of Previous Meeting 30 September 2010**

The minutes of the meeting held on 30 September 2010 were accepted as a true and accurate record.

#### **10/146 Matters Arising**

##### **Minute 10/115 Findings of the Mini STATUS 2009/10 Survey (Summary of the Second Wave)**

Tony Holme informed the Board that he had not received the comments on cyclical maintenance from Angelina Novakovic. However, he added that an officer is chasing this up.

##### **Minute 10/123 Late Item Gas Servicing and Maintenance – Urgent Decision**

Bob Troup asked for an update on the gas servicing and maintenance services. The Director of Investment and Regeneration replied that small contractors were delivering the services and it was going well. Derby Homes staff were also helping with emergency service over the next few months.

##### **Minute 10/128 Health and Safety Update**

Roy Webb pointed out a typing error of a letter 't' in the first line of the third paragraph.

##### **Minute 10/129 Fire Safety Policy**

Roy Webb asked if the cleaning charges for communal areas had been looked into. The Chief Executive replied it had not, but he will look into it.

#### **10/147 Announcements from the Chair**

The Director of Investment and Regeneration informed the Board of his sponsored cycling trip to Skegness, supporting Stuart Boon, a tenant of Derby Homes. They raised £3,500 for the Derbyshire Children's Holiday Centre in Skegness.

The Chair informed the Board of his experience accompanying 20 junior wardens camping in the New Forest for three days at the beginning of the week. The young people, aged from 9 to 14 years old, were well behaved. He recommended other Board Members to participate in this event.

#### **10/148 Statements from members of the Board**

Paul Bayliss stated that the Labour Group's position on social housing was that they are committed to retaining Derby City Council ownership of the Council's housing stock and would oppose any attempt to sell off the ownership of council housing to any one else. He also commented that the Labour Group's position was that they would support whatever the tenants wanted in respect of the future of Derby Homes.

#### **10/149 Amendments to Derby Homes Governance Arrangements**

The Chair informed the Board that the report proposing amendments to the Governance Arrangements Part V Local Housing Board Constitution and Part VI Delegation of Responsibilities was deferred.

A consultation meeting with Local Housing Board Members had been held the previous day. Representatives accepted the Board's decision to merge the two Local Boards into one and agreed to rename it the Derby Homes City Board. However, representatives requested more time to consider the changes to the Constitution.

#### **Agreed**

The Board deferred the report until the next Board meeting in November.

#### **10/150 Appointments to Committees 2010/11**

The Board received a report recommending the appointment of Board Members to its various Committees for the year 2010/11.

The Director & Company Secretary informed the Board that there are two vacancies on Audit Committee and one vacancy on Resources, Remuneration and Regeneration Committee. She also added that the proposed changes to the Constitution and Terms of Reference of the City Wide Housing Committee required two Council Board Members and two Independent Board Members on the Committee.

### **Agreed**

The Board

1. approved the appointments to Derby Homes' Committees 2010/11 as set out in Appendix 1.
2. appointed Mick Barker and Tabani Ndlovu to the Audit Committee
3. appointed Alison Brown to the Resources, Remuneration & Regeneration Committee.
4. appointed Council Board Members, Bob Troup and Roy Webb, to the City Wide Housing Committee
5. appointed Independent Board Members, Bob Osler and Alison Brown, to the City Wide Housing Committee

### **10/151 Derby Homes Meetings 2010/11**

The Board received a proposed schedule of dates of meetings of the Board and Committees during 2010/11.

Tony Holme asked if the Audit Committee meeting in December could be postponed until January 2011. The Director and Company Secretary replied the meeting will be rearranged for January 2011.

### **Agreed**

The Board approved

1. the schedule of dates of meetings of the Board and Committees during 2010/11, and
2. Audit Committee to be rearranged and held in January 2011.

**Date of next meeting**

**The next meeting will be held on Thursday 25 November at 6.00 pm at Cardinal Square.**

The meeting ended at 5.00 pm.

.....

CHAIR

Signed as true and accurate record of the meeting held on Thursday 28 October 2010.