

**DERBY HOMES LIMITED
SERVICE IMPROVEMENT COMMITTEE**

**THURSDAY 29 MAY 2003
AT 6.00 PM
CARDINAL SQUARE**

AGENDA

1. Apologies
2. Admission of late items (if any)
3. Declarations of Interest
4. Minutes of the Meeting held on 27 March 2003
5. Matters arising
6. Policy Review – Abandoned Properties
7. Anti Social Behaviour Laws
8. Derwent Neighbourhood Wardens
9. Performance Monitoring
10. Complaints Monitoring
11. Date and time of next meeting – 31 July 2003

FOR INFORMATION

FIRE ALARM/EVACUATION PROCEDURE AT CARDINAL SQUARE

In the event of a fire, the alarm is a continuous warbling alarm.

Please leave the building quickly by the nearest exit and assemble at the fire point in the main car park. The fire exits are the way you entered the building down the main stairs, or down the stairwell at the far end of this office floor. You must not use the lifts.

A layout of the building and more details of the emergency procedure are displayed by the door of the meeting room.