

## **BOARD TRAINING PROGRAMME 2017-18**

Report of the Finance Director & Company Secretary

### **1. SUMMARY**

- 1.1 This report sets out the Board training programme for 2017-18.

### **2. RECOMMENDATION**

- 2.1 That the Operational Board notes the training programme attached at Appendix 1.

### **3. REASON(S) FOR RECOMMENDATION**

- 3.1 To comply with paragraph D8 of the National Housing Federation (NHF) 2015 Code of Governance:

*So they can discharge their duties all new board members must receive a properly resourced induction, and ongoing learning and development during their tenure.*

- 3.2 To ensure Operational Board Members are aware of the training available to effectively carry out their duties and responsibilities.

### **4. MATTER FOR CONSIDERATION**

- 4.1 This year's Board Training Programme is attached at Appendix 1. The programme has been produced using results and comments from the recent appraisal of Board and Operational Board Members. The training programme is available to all main Board Members and Operational Board Members and Tenant Panel Members where relevant and indicated on the programme.
- 4.2 As soon as dates have been confirmed, the programme will be emailed to Board Members and will also be available on CMIS. The programme will be regularly reviewed throughout the year and Board Members notified of any changes. In addition, the Governance Team will send an invitation to attend to Board Members around a month before and a reminder a week before each session.
- 4.3 As part of Board Members induction and ongoing learning we have recently relaunched the Board Member e-learning programme. Details have already been emailed to all Board and Operational Board Members and they will be updated on new material added to the site when available.
- 4.4 In 2016 we introduced short training/information sessions at the beginning of Operational Board meetings. Operational Board Members are able to identify their own learning requirements using reports on their forward plan of agenda items. To date this has included Performance Management, Independent Living

Training in Schools - presented by the Youth Board and the Customer Communications Strategy.

- 4.5 In addition to the resources mentioned above Board Members are also able to participate in shadowing Derby Homes' teams on request.

## **5. OTHER OPTIONS CONSIDERED**

- 5.1 None.

## **IMPLICATIONS**

### **6. FINANCIAL AND BUSINESS PLAN IMPLICATIONS**

- 6.1 Any costs relating to Board Member training will be contained within budgets.

### **7. RISK IMPLICATIONS**

- 7.1 Failure to provide training for Board Members will result in non-compliance with the NHF 2015 Code of Governance.
- 7.2 Training of Board Members will help to mitigate the risk of ineffective governance and poor decision making.

The areas listed below have no implications directly arising from this report:

Consultation  
Legal and Confidentiality  
Council  
Personnel  
Environmental  
Equalities Impact Assessment  
Health & Safety  
Policy Review

If Board Members or others would like to discuss this report ahead of the meeting please contact:

Jackie Mitchell / Governance Services Manager / 01332 888527 / Email [jackie.mitchell@derbyhomes.org](mailto:jackie.mitchell@derbyhomes.org)  
Background Information: None  
Supporting Information: None