

HEALTH AND SAFETY UPDATE

Report of the Chief Executive

1. SUMMARY

Details of recent health and safety performance and current issues.

2. RECOMMENDATION

To consider the report.

3. MATTER FOR CONSIDERATION

3.1 Accident and Incident Reports

Accidents and incidents involving Derby Homes' staff are recorded using a formal reporting system. In May and June there were 5 reported accidents.

None of these were classed as a Lost Time Accident (LTA).

3.2 Violence and Aggression Reports

Violent, aggressive or abusive incidents towards staff are reported by staff using a formal reporting system. Appropriate action is always taken against the perpetrator. In May and June there were 5 reported cases of violence, aggression or abuse towards staff. There were a further 2 cases where a potential risk to staff was identified and appropriate action taken.

3.3 Internal Audit Review

In June, the health and safety provision at Derby Homes was audited by the Central Midlands Audit Partnership as part of the internal audit review process.

The audit found no weaknesses in the day-to-day management of health and safety and the report states:

"We are able to offer comprehensive assurance as the areas reviewed were found to be adequately controlled. Internal controls were in place and operating effectively and risks against the achievement of objectives were well managed."

The audit suggested 3 low risk areas for improvement:

"Health & Safety was not included within the Service Plan for departmental teams to demonstrate their department's commitment to encouraging a positive Health & Safety culture."

The audit acknowledged that targets were included in the overall plan but suggested these should be reflected in individual team targets.

“Health & Safety implications and responsibilities were not formally recorded in formal documentation such as job descriptions and Procurement Procedure Rules.”

The audit examined five sample job descriptions and whilst four had health and safety responsibilities stated, one did not.

The audit identified that whilst there was clear evidence that that most officers took into account health and safety and consulted as appropriate when procuring goods and services, there were no controls or checks within the procurement procedures to make it a formal requirement.

4. HEALTH & SAFETY IMPLICATIONS

It is a legal responsibility of the Board to ensure effective health and safety management is maintained within the company. This report provides the relevant information to enable the Board Members to monitor this.

The areas listed below have no implications directly arising from this report:

Consultation
Financial and Business Plan
Legal and Confidentiality
Council
Personnel
Environmental
Equalities Impact Assessment
Risk
Policy Review

If Board members or others would like to discuss this report ahead of the meeting please contact:

Author: Stuart Hufton, Senior Health and Safety Advisor, Telephone 01332 888487, Email stuart.hufton@derbyhomes.org.

Background Information: None

Supporting Information: None