

DERBY HOMES LIMITED

MINUTES OF THE ANNUAL GENERAL MEETING

Held on Thursday 30 November 2017

The meeting started at 5.00 pm

Derby City Council

Councillor Baggy Shanker on behalf of Derby City Council (as the sole member of the Company)
Christine Durrant, Acting Strategic Director Communities & Place

Board Members Present

Mike Ainsley (Chair), Paul Bayliss, Fareed Hussain, Bob MacDonald, Iain MacDonald, Cadine Reid, Jsan Shepherd, Ian Veitch and Roy Webb

Others Present

Cheryl Pedley, Lionel Massingham Award
Keith Price and Richard Eaton, Bell Group
Tony Holme, Leasholder Operational Board Member

Officers Present

Derby Homes:
Maria Murphy, Managing Director of Derby Homes
David Enticott, Finance Director & Company Secretary
Shaun Bennett, Director of Investment & Maintenance
Jackie Mitchell, Governance Services Manager
Andrew McNeil, Head of Housing Investment
Lorraine Testro, Tenancy Sustainability & Safeguarding Manager
Annabelle Barwick Customer Service & Equalities Manager
Hannah Smart, Customer Service Advisor
Paul Cole, Customer Communications Manager
Sophie Reynolds, Customer Communications Officer

17/01 Apologies

There were no apologies for absence.

17/02 Presentation of Derby Homes Awards 2017

The Lionel Massingham Partnership Award was awarded to the Bell Group. The award was presented by Cheryl Pedley and accepted by Keith Price.

The Bright Star of the Year Award was awarded to Hannah Smart, Customer Services Advisor.

17/03 Minutes of Previous Meeting

The minutes of the Annual General Meeting held on the 24 November 2016 were accepted as a true and accurate record.

17/04 Matters Arising

There were no matters arising.

17/05 Reappointment of Board Members

The Board confirm the reappointment of the following Board Members for a three year term, until the AGM 2020

1. Bob MacDonald, Tenant Board Member
2. Jsan Shepherd, Independent Board Member
3. Anna Skrobisz, Operational Board Member
4. Jim Elks, Operational Board Member.

17/06 Appointment of External Auditors 2017/18

The Board

1. agreed the re-appointment of the current external auditors – BDO LLP for the year 2017/18.
2. authorised payment of fees as follows:
 - Annual audit - £19,175
 - Corporation Tax (HMRC filing and advice) - £1,600
 - IXBRL (Accounts filing with HMRC) - £690

17/07 Annual Report of the Board of Directors, Auditor's Report to Members and Financial Statements for the year ended 31 March 2017

The Chair of Derby Homes presented the Annual Report of the Board of Directors, Auditor's Report to Members and Financial Statements, for the year ended 31 March 2017.

17/08 Report of the Chair of the Audit Committee to Members

The Board noted the report of the Chair of the Audit Committee on the activity of the Audit Committee during the past year.

17/09 Report of the Chair of the Operational Board

The Board noted the report of the Operational Board Chair.

17/10 Derby City Council's response to the Annual Report of the Board of Directors, Auditor's Report to Members and Financial Statements for the year ended 31 March 2017

On behalf of the Council, Councillor Baggy Shanker, received the Annual Report of the Board of Directors, Auditor's Report to Members and Financial Statements, for the year ended 31 March 2017.

17/11 Any other competent business

There was no other business.

17/12 Questions from the floor

There were no questions from the floor.

Date of next Annual General Meeting

The next meeting will be held on Thursday 29 November 2018 at 5.00 pm.

The meeting ended at 5.50 pm.

.....
On behalf of Derby City Council (sole member of the Company)

Signed as true and accurate record of the Annual General Meeting held on 30 November 2017.