

DERBY HOMES BOARD
29 JULY 2010

ITEM B6

DERBY HOMES ANNUAL GENERAL MEETING **28 OCTOBER 2010**

Report of the Chief Executive of Derby Homes

1. SUMMARY

This report sets out the proposed itinerary for the AGM on 28 October 2010.

2. RECOMMENDATION

The Board approves the proposed itinerary for the AGM on 28 October 2010.

3. MATTER FOR CONSIDERATION

3.1 It is proposed to arrange the AGM in 2010 as follows:

The location will be The Spot Conference Suite – main room, Suite A, which allows for 200 people and an exhibition space.

3.2 Draft programme

2.00 pm Registration, exhibition, tea and coffee - staff will be available to speak to guests about Derby Homes' services

3.00 pm AGM

- Followed by
- Board meeting
 - Presentation on Local Standards – Maria Murphy, Director of Housing & Customer Service
 - Anti Social Behaviour: a dramatisation of the Pilkington case – Neighbourhood Safety Team
 - Presentation of the Lionel Massingham Partnership Award

5.00 pm Buffet and refreshments

6.00 pm Finish

3.3 The Annual General Meeting is open to the public. All tenants, leaseholders, councillors and partners will be invited to attend.

4. FINANCIAL AND BUSINESS PLAN IMPLICATIONS

We have looked carefully at the cost of organising the AGM and have negotiated a small reduction in costs with The Spot Conference Centre. The total cost, based on 80 people attending, including hire of room, equipment, and catering, will be £2,250, (£2,333 in 2009) and will be contained and within budget.

5. EQUALITIES IMPACT ASSESSMENT

Specific needs of individuals attending will be identified, and arrangements made to meet those needs.

6. HEALTH & SAFETY IMPLICATIONS

A risk assessment of the venue will be carried out by Derby Homes' staff.

The areas listed below have no implications directly arising from this report

- Consultation
- Legal and Confidentiality
- Personnel
- Environmental
- Risk
- Policy Review

If Board members or others would like to discuss this report ahead of the meeting please contact the author, or the Chief Executive, phil.davies@derbyhomes.org - Tel 01332 711010

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Background Information: None

Supporting Information: None