

## **DERBY HOMES LIMITED**

### **MINUTES OF THE ANNUAL GENERAL MEETING**

**Held on Thursday 28 November 2019**

The meeting started at 5.00 pm

#### **Derby City Council**

Councillor Chris Poulter on behalf of Derby City Council (as the sole member of the Company)  
Councillor Roy Webb, Cabinet Member for Adults, Health & Housing  
Rachel North, Strategic Director for Communities & Place  
Ian Fullagar, Head of Strategic Housing

#### **Board Members Present**

Mike Ainsley (Chair), Jenn Layton Annable, Lucy Care, Bob MacDonald, Iain MacDonald, Jerry Pearce, Finbar Richards, Sarah Russell, Jsan Shepherd

#### **Others in attendance**

Richard & Fiona Fraser, Hope City Furniture  
Cheryl Pedley  
Tony Holme, Leaseholder  
Ian Veitch, Tenant

#### **Officers in attendance**

Maria Murphy, Managing Director of Derby Homes  
David Enticott, Finance Director & Company Secretary  
Shaun Bennett, Director of Property  
Clare Mehrbani, Director of Housing Services  
Jackie Mitchell, Governance Services Manager  
Paul Cole, Customer Communications Manager  
Annabelle Barwick Customer Service & Equalities Manager

#### **19/01 Apologies**

An apology for absence was received from Dennis Rees.

#### **19/02 Presentation of Derby Homes Awards 2019**

The Lionel Massingham Partnership Award was awarded to Hope City Furniture. The award was presented to Richard and Fiona Fraser by Lionel's daughter, Cheryl Pedley.

The Derby Homes Bright Star of the Year Award was awarded to Paul Munro & Mandeep Sainai.

#### **19/03 Minutes of Previous Meeting**

The minutes of the Annual General Meeting held on the 29 November 2018 were accepted as a true and accurate record.

#### **19/04 Matters Arising**

There were no matters arising.

#### **19/05 Appointment of Board Members**

The Board noted

1. the appointment of  
Jenn Layton Annable, Tenant Board Member until the AGM 2021  
Finbar Richards, Tenant Board Member, until the AGM 2022
2. the reappointment of  
Iain MacDonald, Independent Board Member, beyond the maximum term of office, until the AGM 2022.
3. the appointment of Operational Board Members Lorraine Hurt and Charlene Bhurton, until the AGM 2022.

#### **19/06 Reappointment of External Auditors 2019/20**

The Board

1. agreed the re-appointment of the current external auditors – BDO LLP for the year 2019/20.
2. authorised payment of fees as follows:
  - Annual audit - £21,001
  - Corporation Tax (HMRC filing and advice) - £1,638
  - IXBRL (Accounts filing with HMRC) - £707.

#### **19/07 Annual Report of the Board of Directors, Auditor's Report to Members and Financial Statements for the year ended 31 March 2019**

The Chair of Derby Homes presented the Annual Report of the Board of Directors, Auditor's Report to Members and Financial Statements, for the year ended 31 March 2019.

**19/08 Report of the Chair of the Audit Committee to Members**

The Board noted the report of the Chair of the Audit Committee on the activity of the Audit Committee during the past year.

**19/09 Report of the Chair of the Operational Board**

The Board noted the report of the Operational Board Chair.

**19/10 Derby City Council's response to the Annual Report of the Board of Directors, Auditor's Report to Members and Financial Statements for the year ended 31 March 2019**

On behalf of the Council, Councillor Chris Poulter received the Annual Report of the Board of Directors, Auditor's Report to Members and Financial Statements, for the year ended 31 March 2019.

**19/11 Any other competent business**

There was no other business.

**19/12 Questions from the floor**

Finbar Richards suggested the development of council housing estate design in Derby could be included as part of Derby Homes' celebration of 100 years of council housing in Derby.

**Date of next Annual General Meeting**

**The next meeting will be held on Thursday 24 September 2020 at 5.00 pm.**

The meeting ended at 5.52 pm.

.....  
On behalf of Derby City Council (sole member of the Company)

Signed as true and accurate record of the Annual General Meeting held on  
28 November 2019.