

CASUAL APPOINTMENT OF TENANT BOARD MEMBER SOUTH WEST

Report of the Director & Company Secretary

1. SUMMARY

This report proposes a process to recruit a South West Tenant Board Member until 27 October 2011.

2. RECOMMENDATION

To approve the process outlined in paragraph 3.5 and 3.6 below for the recruitment of a South West Tenant Board Member until the AGM on 27 October 2011.

3. MATTER FOR CONSIDERATION

- 3.1 The South West Tenant Board Member, Mary Rowland, stood down from the Board on 28 October 2010. An election process was carried out this Summer but unfortunately no applications were received that met the criteria for the position.
- 3.3 It is proposed to fill the vacancy on a casual basis until the AGM on 28 October 2011. A full election process will be initiated in 2011, along with the election for the position of Tenant Board Member South East. The South West Tenant Board Member elected during 2011 will retire in 2013 so there will be a further election process in 2013.
- 3.4 The Articles of Association allow for casual vacancies on the Board in respect of Tenant Board Members where there remains one year or less until retirement, to be filled by the Derby Association of Community Partners (DACP).
- 3.6 It is proposed to notify tenant members of the City Board who live in the South West area of the City and South West Housing Focus Group of the vacancy and request nominations from them. It is also proposed to write to all tenants in the South West seeking nominations. In addition, Board Members are requested to nominate suitable candidates.
- 3.7 There will be an interview process involving a panel of the Chair, a Vice Chair and the Director & Company Secretary and the DACP will be requested to support the panel's choice emerging from this process. The appointment will be confirmed at the next available Board meeting. The proposed timetable is as follows:

Letter requesting nominations sent to tenants living in the South West of Derby	w/c 29 November 2010
Closing date for receipt of applications	Monday 20 December 2010
Interview by Chair, Vice Chair and Company Secretary	w/c 10 January 2011
Appointment approved by the Board	27 January 2011

4. FINANCIAL AND BUSINESS PLAN IMPLICATIONS

Any costs incurred in the process of appointing to this position will be minimal and contained within budgets.

The areas listed below have no implications directly arising from this report

- Consultation
- Legal and Confidentiality
- Personnel
- Environmental
- Equalities Impact Assessment
- Health & Safety
- Risk
- Policy Review

If Board members or others would like to discuss this report ahead of the meeting please contact the author, or the Chief Executive, phil.davies@derbyhomes.org - Tel 01332 711010

Author: Jackie Mitchell, Governance Services Manager, Telephone 01332 888527, Email jackie.mitchell@derbyhomes.org

Background Information: None

Supporting Information: None