

Derby Homes Ltd
839 London Road
Alvaston
Derby
DE24 8UZ



01332 888777



www.derbyhomes.org



ContactUs@derbyhomes.org



Tenants name(s)
Address line 1
Address line 2
Address line 3
Post code

Our Reference

Reference

Date

Click here to enter a date.

Contact

User name

Telephone

01332 88 Click here to enter text.

E-mail

Click here to enter text. [@derbyhomes.org](mailto:ContactUs@derbyhomes.org)

Dear tenants names

PETITION RECEIVED REGARDING [insert subject]

I acknowledge receipt of a petition regarding the above, received on [date]

The issue you have raised will now be investigated and I will contact you again, once this has been completed.

A report on the petition and any action taken will be considered by Derby Homes Operational Board at its meeting on [date of meeting].

You may wish to attend this meeting to present your views to the Operational Board, please can you confirm if you plan to attend.

Where the Operational Board makes requests for additional actions, you will be informed in writing following the meeting.

In the meantime, please inform other signatories of the contents of this letter.

If you remain unsatisfied with Derby Homes response to your petition, you can request this is considered by a 'designated person', or after 8 weeks the Housing Ombudsman for an independent external review.

A designated person can be an MP, a local Councillor or recognised Tenant Panel.

You can find more information about designated people or your local Councillor or MP at housing-ombudsman.org.uk

Yours sincerely



Visit Derby Homes website

You can now pay your rent, view your rent account, report a repair and more on Derby Homes website.
www.derbyhomes.org/my-derby-homes to register.

User name

Job title