

REVIEW OF NON-CORE ACTIVITIES

Report of the Chief Executive

1. SUMMARY

On 30 September 2010, Derby Homes Board approved recommendations from the Executive Team to review non-core service activities over a three year period. The reviews being undertaken within the wider Business Transformation agenda approved by this Committee and the Board. This report details the service areas and planned dates for review reports to be completed.

2. RECOMMENDATION

To note the content of this report and to consider whether there are other non-core activities to be added to the review.

3. MATTER FOR CONSIDERATION

- 3.1 The Executive Team has identified a range of non-core activities where staff or contractors are employed and services are provided which are judged to be extra and value added, on top of the core management and maintenance service.
- 3.2 However, many of these services are very well valued by tenants and leaseholders.
- 3.3 The Executive Team recommends that individual reviews of each service should be undertaken over the next three years. In each case proposals arising from the reviews will be presented to the relevant Board and Committees of Derby Homes and progress overseen by the Value for Money group.
- 3.4 The table below shows the services identified and the schedule for the reviews.

Service Area	Responsible Officer	Completion date of initial report
External Management Contracts	Phil Davies	October 2011 report to RR&R
Concierge Service – Rivermead House	Maria Murphy	October 2011 report to City Board and RR&R
Tenants Contents Insurance	David Enticott	October 2011 report to City Board and RR&R
Garden Maintenance Scheme	Shaun Bennett	October 2011 report to City Board
Furnished Tenancy Scheme	David Enticott	October 2011 report to City Board
Masterplanning/Estate Regeneration	Shaun Bennett	October 2011 report to November RR&R
Home2Work Scheme	Christine Hill	October 2011 report to November RR&R
Internal Decoration Scheme	Shaun Bennett	December 2011 report to City Board
Future use of Community Rooms	Maria Murphy	December 2011 report to City Board and RR&R
Family Intervention Project	Maria Murphy	December 2011 report to City Board
Tenant Resource Centre	Phil Davies	April 2012 report to RR&R
Tenant Reward Schemes *	David Enticott	April 2012 report to City Board and RR&R
Community Watch Patrol	Maria Murphy	October 2012 report to City Board
Outsourcing of Central Support Services	David Enticott	April 2013 report to RR&R

* includes, It Pays to Pay, Gardening Competition and similar schemes that reward good tenants.

- 3.5 Committee members are invited to consider whether there are other non-core activities that they would like to add to this list.
- 3.6 All of the reviews will involve consultation with tenants and leaseholders through Process Improvement Teams or one off exercises and Board Members will be invited to participate in such events.

4. FINANCIAL AND BUSINESS PLAN IMPLICATIONS

A review of non-core activities is expected to achieve an estimated £100,000 cashable efficiencies by April 2015, against the baseline of 2010/11 Derby Homes Fee.

The areas listed below have no implications directly arising from this report:

- Consultation
- Legal and Confidentiality
- Personnel
- Environmental
- Equalities Impact Assessment
- Health & Safety
- Risk
- Policy Review

If Board members or others would like to discuss this report ahead of the meeting please contact the author, or Phil Davies, Chief Executive, phil.davies@derbyhomes.org – Phone: 01332 888528

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Background Information: None.

Supporting Information: Derby Homes Board – Item B4 – 30 September 2010. Delivering Efficiencies in Corporate and Transactional Services (DECATS) and Business Transformation