

## **OPERATIONAL BOARD CONSTITUTION REVIEW**

Report of the Finance Director & Company Secretary

### **1. SUMMARY**

- 1.1 This report sets out proposed changes to the Operational Board's Constitution.

### **2. RECOMMENDATION(S)**

- 2.1 That the Operational Board notes the proposed changes to the Operational Board Constitution and identifies any further changes for recommendation to the Governance Committee.

### **3. REASON(S) FOR RECOMMENDATION**

- 3.1 To ensure the Operational Board is consulted on changes to its Constitution.

### **4. MATTER FOR CONSIDERATION**

- 4.1 The Operational Board Constitution forms Part V of the Derby Homes Governance Arrangements. Each Part of the Arrangements is reviewed every three years, in line with the Derby Homes Board's policy review schedule.
- 4.2 The Constitution is attached at Appendix 1 shown with tracked changes.
- 4.3 Paragraph 1.1.4 (new) - this is to ensure any performance matters of concern to the Operational Board are brought to the main Board's attention.
- 1.3.3 – to update change of name from Tenants' Panel to Customer Voice.
- 1.3.4 – to include the Derby Association of Community Partners to recognise as the major group representing tenants in Derby.
- 1.5.3 – deleted as Petitions are now dealt with under the Complaints Policy as recommended by the Housing Ombudsman and approved by Derby Homes Board on 26/11/2020.
- 1.5.8 ii – in line with changes agreed by the main Board to the Finance Procedure Rules relating to the definition of major decisions.
- Other minor amendments not described above are to simply tidy up or reflect current practice.

- 4.3 Changes to the Constitution will be considered by the Governance Committee on 29 April 2021 with recommendations to the Board of Derby Homes for approval in May.

## **5. OTHER OPTIONS CONSIDERED**

- 5.1 Not to review the Constitution. This would breach the Board's policy for reviewing policies and good practice as set out in the Code of Governance.

## **IMPLICATIONS**

### **8. LEGAL AND CONFIDENTIALITY IMPLICATIONS**

- 8.1 The Operational Board Constitution forms Part V of the Derby Homes Governance Arrangements.

### **9. COUNCIL IMPLICATIONS**

- 9.1 Changes to Derby Homes Governance Arrangements do not require the approval of the Council, except for Parts I and II Memorandum & Articles of Association.

### **15. POLICY REVIEW IMPLICATIONS**

- 15.1 This is a key policy of Derby Homes and is included in the Key Policy Review Schedule. In accordance with Derby Homes Board Minute 10/51 this policy will be reviewed no later than 3 years from the date of this meeting.

The areas listed below have no implications directly arising from this report:

Consultation	Environmental
Financial and Business Plan	Equalities Impact Assessment
Legal and Confidentiality	Health & Safety
Council	Risk
Personnel	Policy Review

For more information please contact:

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Background information: None

List of appendices Appendix 1 Operational Board Constitution

This report has been approved by the following

Managing Director	Maria Murphy	15/02/2021
Finance Director/Derby Homes Accountant	David Enticott	02/02/2021