



PUBLIC

DERBY HOMES BOARD MEETING

THURSDAY 28 MARCH 2024

DATA PROTECTION POLICY

ITEM NO. Enc.9

Report of: Head of Governance and Corporate Services

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PRESENTED BY:

Taranjit Lalria

1.	SUMMARY
1.1	Derby Homes' Data Protection, (DP), policy has been reviewed in accordance with the Board's policy to review key policies, at least every three years.

2.	RECOMMENDATION
2.1	To approve the new policy on Data Protection.

3.	REASON FOR RECOMMENDATION
3.1	The DPA Policy is due for review. The opportunity has been taken to redraft the policy.

4.	MATTERS FOR CONSIDERATION
4.1	Derby Homes Data Protection policy is due for its three-year review period, in accordance with minute 10/51. The policy was last approved by the Board in March 2021.
4.2	The policy may need to come back to the Board, before the three-year review period, if the Data Protection and Digital Information Bill receives Royal assent, and changes are needed because of the new legislation.

5.	OTHER OPTIONS CONSIDERED
5.1	None.

6.	IMPLICATIONS
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6.1	Legal/Confidentiality
6.1.1	There is a legal duty to comply with UK GDPR and the Data Protection Act 2018 ('Data Protection Law')
6.2	Consultation
6.2.1	Continued staff training will be required.
6.3	Equalities impact assessment
6.3.1	An EIA is attached.
6.4	Financial and business plan
	None
6.5	Council
	None
6.6	Environmental
	None
6.7	Risk
6.7.1	Risk of not complying with legislation on information and data protection. For serious breaches of the data protection principles, the Information Commissioner's Office, (ICO), have the power to issue fines of up to £17.5 million or 4% of our annual turnover, whichever is higher.

7.	Background information
7.1	The previous policy is available on Controlled Documents.

8.	Appendices
8.1	Appendix 1 - EIA
	Appendix 2 - Policy

This report has been approved by:

Managing Director	Maria Murphy	15.03.2024
Finance Director & Company Secretary	Michael Kirk	14.03.2024
Head of Governance; Corporate Support; Company Solicitor	Taranjit Lalria	13.03.2024
Governance Manager (checked)	Jane Haywood	14.03.2024