

Action Plan- Derby Homes Employee Survey

| | Proposal / Issue | Action | Responsible Officer | By When? |
|-----|---|---|---------------------|-------------------------------------|
| 1. | More information on what other teams do | Produce information on each team on p-drive | Pippa Wood | End August 2007 |
| 2. | Joint Away Days | Produce Away Day Guidance and Proposal Form | Pippa Wood | Completed May 2007 |
| 3. | Job Shadowing | Core Brief to endorse and encourage Job Shadowing | Maria Murphy | June 2007 |
| 4. | Housing Officer Grading System | Carry out Project to review scheme | Annabelle Barwick | End Oct 2007 |
| 5. | Recruitment | Produce fact sheet for staff on recruitment within Derby Homes 2006/07 | Pippa Wood | End July 2007 |
| 6. | Project / Programme Management | Carry out project on introducing systematic approach to project management | Alistair Taylor | Project launched April 2007 |
| 7. | Need to listen more to staff views | Core Brief introduced as two-way communication tool | Julie Hughes | Core Brief introduced May 2007 |
| 8. | Review Achievement and Development Scheme | Replace Achievement and Development with Job Chat Scheme | Pippa Wood | Job Chat Scheme introduced May 2007 |
| 9. | Training Needs Analysis | Establish Training Review Group. Produce Report of findings. | Pippa Wood | End Oct 2007 |
| 10. | Performance Related Pay | Core brief informed staff that PRP has been scrapped for SMT. We will promote the rewards that are available for employees of Derby Homes – such as pensions, work-life balance, attendance incentives, staff awards etc. | Maria Murphy | June 2007 |

