

## DERBY HOMES BOARD 26 JUNE 2003

### COMMITTEE STRUCTURES – DERBY HOMES

Report of the Director of Derby Homes

#### SUMMARY OF REPORT

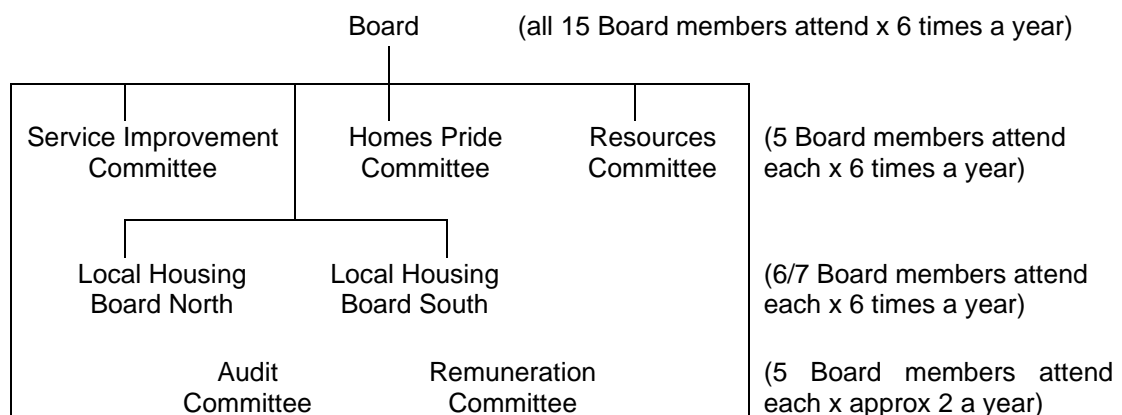
1. This report proposes a new timetable of meetings based on 4 meetings a year for the Board, Committees and Local Housing Boards.

#### RECOMMENDATION

2. That the Board considers the proposals in this report.

#### MATTER FOR CONSIDERATION

- 3.1 I am concerned that the Board and Committee structure of Derby Homes places too great a demand on Board members' time.
- 3.2 The external auditors have proposed that Derby Homes has 2 further committees – a Remuneration Committee and an Audit Committee
- 3.3 The recent changes in Board members has created the need to hold more training sessions for new Board members, Jenny Hayball has informed me that she will have to resign shortly, following a change in her employment. This will mean we have 5 new Board members joining the Board between May and September 2003.
- 3.4 Whilst attendance at the last round of Committee meetings was good, members will recall that attendance at previous meetings has meant one committee meeting was inquorate and one was cancelled.
- 3.5 In view of this, the Board may wish to reconsider the structure. Currently, including the Remuneration and Audit Committees, this is as follows



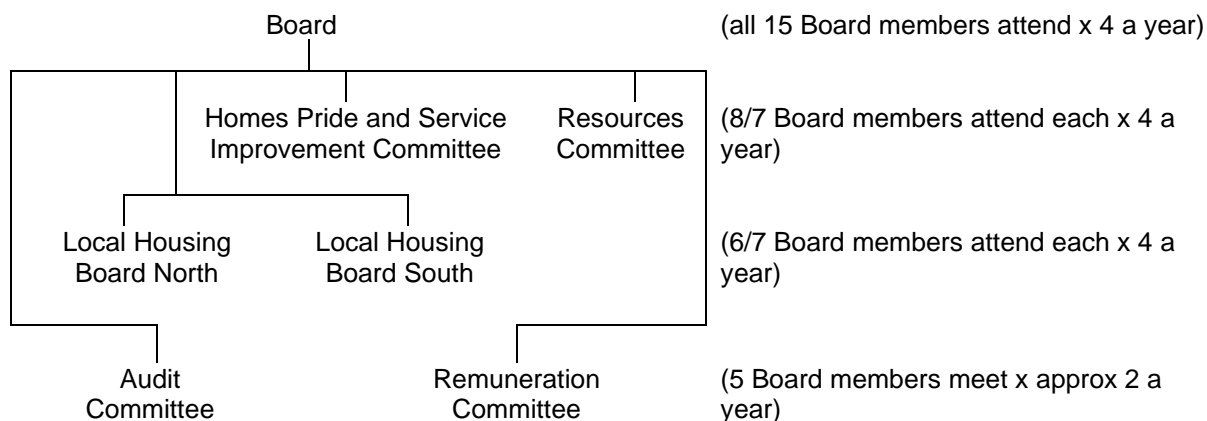
- 3.6 This means that most Board members are currently invited to at least 18 meetings a year. I would recommend that this is reduced to nearer 12 formal meetings a year for most members of the Board.
- 3.7 Such reduction in meetings would allow more opportunity for new and all Board members to attend a training programme that will enhance their awareness of Derby Homes issues.
- 3.8 The proposed new schedule of meetings is shown in Appendix A and could be introduced from November 2003.

|                        |                            |
|------------------------|----------------------------|
| Board                  | x 4 meetings               |
| Committee              | x 4 meetings               |
| Local Housing Boards   | x 4 meetings               |
| Audit Committee        | x 2 meetings approximately |
| Remuneration Committee | x 2 meetings approximately |

- 3.9 In addition, there will be
- Evening Tour – July
  - Away Day – January
  - Subject to the Board's decision, a separate Board meeting will be held one week after the October AGM.
- 3.10 It is also proposed to reduce the Committees – so that Homes Pride and Service Improvement combine into one Committee. Resources would continue unchanged. Membership of new committees is proposed as follows

| Resources               |                 | Homes Pride and Service Improvement |             |
|-------------------------|-----------------|-------------------------------------|-------------|
| Dennis Rees             | Tenant          | Jenny Bradley                       | Leaseholder |
| Vacant (Audrey Marples) | Tenant          | Syliva Hyde                         | Tenant      |
| Paul Bayliss            | Council         | Nita Murphy                         | Tenant      |
| Bob Troup               | Council         | Ron Liversedge                      | Council     |
| Iain MacDonald          | Independent     | Maurice Burgess                     | Council     |
| Bob Osler               | Independent     | Suman Gupta                         | Council     |
| Vacant (Jenny Hayball)  | Independent     | Martin Latham                       | Independent |
| Moz Greenshields        | Unison Observer | Afzal Shabir                        | Independent |

- 3.10 The new structure would then be



## CONSULTATION IMPLICATIONS

4. This proposal, if agreed, would be presented to the next Local Housing Boards. Any comments received would be considered by the Board at its August meeting.

## FINANCIAL AND BUSINESS PLAN IMPLICATIONS

5. None.

## LEGAL AND CONFIDENTIALITY IMPLICATIONS

6. None.

## PERSONNEL IMPLICATIONS

7. The reduction in meetings would release some staff time from preparing agendas, papers and attending meetings.

## ENVIRONMENTAL IMPLICATIONS

8. None.

## EQUALITIES IMPLICATIONS

9. None.

## Contact Officer

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