

## **DERBY HOMES LIMITED**

### **MINUTES OF THE ANNUAL GENERAL MEETING**

**Held on Thursday 30 September 2021  
The Board Room, London Road, Derby**

The meeting started at 5.00 pm

#### **Derby City Council**

Councillor Roy Webb on behalf of Derby City Council (as the sole member of the Company)  
Rachel North, Deputy Chief Executive (Communities & Place)

#### **Board Members Present**

Mike Ainsley (Chair), Charlene Bhurton, Alan Graves, Shiraz Khan, Jenn Layton Annable, Lucy Care, Bob MacDonald, Iain MacDonald, Jsan Shepherd

#### **Others in attendance**

Tracy Cunningham, East Midlands Ambulance Service  
Dr Raj, Wilson Street Surgery

#### **Officers in attendance**

Maria Murphy, Managing Director of Derby Homes  
David Enticott, Finance Director & Company Secretary  
Shaun Bennett, Director of Property  
Clare Mehrbani, Director of Housing Services  
Jackie Mitchell, Governance Services Manager  
Paul Cole, Customer Communications Manager  
Joshua Knapman, Customer Communications Officer  
Ralph Shepherd, Customer Communications Officer

#### **Apologies**

Councillor Chris Poulter, Charlene Bhurton, Alan Graves

#### **21/01 Presentation of Derby Homes Awards 2021**

The Lionel Massingham Partnership Award was awarded to the Wilson Street Surgery. The award was presented by Maria Murphy and accepted by Tracy Cunningham and Dr Raj on behalf of Wilson Street Surgery.

## **21/02 Minutes of Previous Meeting**

The minutes of the Annual General Meeting held on the 24 September 2020 were accepted as an accurate record.

## **21/03 Reappointment of Board Members**

The Board noted

1. the reappointment of Jenn Layton Annable, Tenant Board Member until the AGM 2024
2. the reappointment of Mike Ainsley, Independent Board Member, until the AGM 2024.

## **21/04 Reappointment of External Auditors 2021/22**

The Board

1. agreed the reappointment of the current external auditors – BDO LLP for the year 2021/22.
2. authorised payment of fees, anticipated at the levels below:
  - Annual audit - £25,250
  - Corporation Tax (HMRC filing and advice) - £1,300
  - IXBRL (Accounts filing with HMRC) - £1,100
3. delegated finalisation of the fee to the Finance Director & Company Secretary for the reasons listed in paragraphs 3.2 and 3.4 of the report.

## **21/05 Annual Report of the Board of Directors, Auditor's Report to Members and Financial Statements for the year ended 31 March 2021**

The Chair of Derby Homes presented the Annual Report of the Board of Directors, Auditor's Report to Members and Financial Statements, for the year ended 31 March 2021.

## **21/06 Report of the Chair of the Audit Committee to Members**

The Board noted the report of the Chair of the Audit Committee on the activity of the Audit Committee during the past year.

## **21/07 Report of the Chair of the Operational Board**

The Board noted the report of the Operational Board Chair.

**21/08 Derby City Council's response to the Annual Report of the Board of Directors, Auditor's Report to Members and Financial Statements for the year ended 31 March 2021**

On behalf of the Council, Councillor Chris Poulter received the Annual Report of the Board of Directors, Auditor's Report to Members and Financial Statements, for the year ended 31 March 2021.

**21/9 Any other competent business**

There was no other business.

**20/10 Questions from members of the public**

No questions had been received from members of the public.

**Date of next Annual General Meeting**

**The next meeting will be held on Thursday 25 September 2022 at 5.00 pm**

The meeting ended at 5.36 pm.

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On behalf of Derby City Council (sole member of the Company)

Signed as true and accurate record of the Annual General Meeting held on 30 September 2021.