

## **NOTICE BOARDS IN FLATS**

Report of the Head of Housing Management and Housing Options

### **1. SUMMARY**

This report outlines proposals to make information for residents of flats more visible and to increase awareness of them.

### **2. RECOMMENDATION**

That Operational Board note the report.

### **3. MATTER FOR CONSIDERATION**

3.1 Operational Board asked for improvements to flat notice boards to make them more interesting and more likely to be read by residents.

3.2 This was discussed with Derby Homes Customer Communications team and the following initiatives were agreed

- There would be a promotion on Facebook to publicise the noticeboards and their use
- There will be a full page spread in the next Derby Homes News to explain how we use notice boards to engage with tenants and residents
- We will redesign the forms used on notice boards to make them more interesting
- We will use colour coding strips that will be positioned on signs to show that messages are recent and that they change
- New documents will be created with larger areas to write on and have some text preformatted so that they look more professional
- We investigate whether we can use wipe board spray to clean notices of old messages.

3.3 We hope that these initiatives will improve the visibility and relevance of notice boards in flats

The areas listed below have no implications directly arising from this report:

- Consultation
- Financial and Business Plan
- Legal and Confidentiality
- Council
- Personnel
- Environmental
- Equalities Impact Assessment
- Health & Safety
- Risk
- Policy Review

If Board Members or others would like to discuss this report ahead of the meeting please contact:

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Background Information: None

Supporting Information: None