

## **HEALTH AND SAFETY ANNUAL REPORT 2022/23**

Report of the Managing Director of Derby Homes

### **1. SUMMARY**

1.1 Annual summary of health and safety performance and key points for 2022/23.

### **2. RECOMMENDATION**

2.1 To consider the report.

### **3. REASON(S) FOR RECOMMENDATION**

3.1 To ensure that Board Members are fully aware of relevant health and safety matters.

### **4. MATTER FOR CONSIDERATION**

#### **4.1 ACCIDENTS AND INCIDENTS**

4.1.1 For the financial year 2022/23 there were a total of 48 reported accidents; two of which were classed as 'Lost Time Accidents', (LTA), resulting in a total of 33 working days lost. One of these accidents was an 'Over seven-day Lost Time' accident.

4.1.1.1 The over 7 days LTA was:  
Operative was getting out of his van from the driver's seat. went to put his feet on the floor he had shooting pains up the left-hand side of his body, from his legs all the way up to the middle of his back.

4.1.2 A summary of accident and incident trends over the past three years is shown in Appendix 1.

#### **4.2 VIOLENCE AND AGGRESSION REPORTS**

4.2.1 For the financial year 2022/23 there were a total of 111 reported cases of violence, aggression, or abuse, towards staff or related incidents. Incidents/reports occurring from Milestone House have decreased from previous years. Relative to the size of the team, the REST Team and Housing Options continue to be significant with incidents involving Housing Options, almost double than the previous year. The figures below show the incidents relevant to each service area for the last 4 years.

4.2.1.1	<b>Department/Service Area</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>	<b>2022-2023</b>
	Milestone House	24	37	42	20
	REST Team	11	7	10	10
	Housing Options	19	18	15	28
	Derby City Council	2	5	6	8
	Contractors	7	3	2	3
	Customer Service Team	9	15	6	3
	Housing Management	25	21	25	23
	Income Management	4	4	3	1
	Repairs & Maintenance	19	10	20	15
	Other	0	1	0	0
	<b>TOTAL</b>	<b>120</b>	<b>121</b>	<b>129</b>	<b>111</b>

### **4.3 HEALTH AND SAFETY RESOURCE**

4.3.1 Derby Homes' access to competent health and safety support is provided in-house by the Health and Safety Manager and Senior Health and Safety Advisor. Additional professional support is provided by the Asbestos Management Coordinator, CDM Health and Safety Officer, and Fire Safety Officer.

The current incumbent in the Senior Health and Safety Advisor post is leaving in June and the CDM Health and Safety Officer post has been vacant since September 2022, for which we have been unable to recruit to the post.

### **4.4 RoSPA AWARD**

4.4.1 As in previous years, Derby Homes submitted an entry to RoSPA for their Occupational Health and Safety Awards. The Awards scheme, which is open to businesses and organisations of all types and sizes from across the UK and overseas, judges/consider entrants' overarching occupational health and safety management systems, including practices such as leadership and workforce involvement. The Awards cover a calendar year, January to December, and are submitted in the following February. This year, we have again received the RoSPA Order of Distinction (17 consecutive Golds) Award for Health and Safety Performance for the calendar year 2022.

4.4.2 A full copy of Derby Homes' RoSPA Awards submission is attached in Appendix 2. Please note, that any apparent links show where evidenced documents were referenced in the submission and are no longer working links.

### **4.5 FIRE SAFETY**

4.5.1 Derby Homes continues to lead on social housing fire safety. Working in close partnership with Derbyshire Fire and Rescue Service, (DFRS). We sit on the joint meeting of Social Housing Providers and DFRS to develop best practice with them.

4.5.2 Our Fire Safety Officer is a member of the Institute of Fire Engineers and a Registered Life Safety Fire Risk Assessor. He sits on the Midland and National Social Housing Fire Strategy Groups. As part of these groups, we help develop best practice for social housing fire safety and are part of the formal development process for fire safety legislation.

## **4.6 FIRE LEGISLATION**

4.6.1 There have been some significant changes to fire safety legislation relating to housing:

- The Fire Safety Act 2021 came into force May 2022
- The Fire Safety (England) Regulations 2022 came into force January 2023
- The building Safety Act 2022

The Building Safety Act 2022 was introduced in response to the Grenfell Tower disaster, which sadly claimed 72 lives in June 2017. The tragedy resulted in a call to reform the way that fire safety is regulated in the UK. The 2022 Act aims to prevent such a catastrophe from happening again, by imposing stricter regulations on fire safety in buildings.

Although the Act was published in May 2022, large portions of it were not immediately enforced and it was stated that these portions would be enforced by future regulations, known as commencements. Since then, we have had 4 commencements with more to come; full implementation of the Act is not expected until October 2023.

Rivermead House is our only high rise building in scope. All current requirements for this have been met and we have worked closely with Derbyshire Fire and Rescue Service to ensure these are satisfactory. The final 2 requirements, by October, will be to officially register the building and to submit the Building Safety Case to the regulator. The Government have not yet provided the mechanism for achieving these steps.

## **4.7 HEALTH AND SAFETY MANAGEMENT SOFTWARE**

4.7.1 We continue to develop the Evotix (SHE) Assure Health & Safety software. This is a comprehensive management package covering health and safety management, audit/inspection, accident and incident reporting, and training management. This provides a much higher level of action monitoring and accountability. We concentrated, initially, on accident and incident reporting, fire risk assessments and site audits. The introduction of this system is helping to demonstrate and ensure statutory compliance in key areas, including fire and asbestos management.

The accident reporting module has allowed better management of incidents. All staff can report accidents, incidents, and near misses directly from their PC or mobile phone.

Abuse, aggression, and violence incidents are now reported via the system, allowing quicker and more detailed reporting of incidents. The management

health and safety related training and competence is currently being implemented.

#### **4.8 TRAINING**

4.8.1 In 2022/23 a range of statutory training was delivered, including the annual non-licensed asbestos refreshers.

In January, we completed 'hands on' manual handling training for all trades employees. This was delivered by a specialist training organisation, Pristine Condition, and followed on from trying a number of providers in 2022 to find the best match for our requirements. Pristine Condition tailor the training, not just to our overall requirements, but to the individual trades; feedback has been overwhelmingly positive.

In 2022/23 Derby Homes delivered a total of 779 person-days of health and safety related training.

#### **5. OTHER OPTIONS CONSIDERED**

5.1 Not applicable.

### **IMPLICATIONS**

#### **6. HEALTH & SAFETY IMPLICATIONS**

6.1 It is a legal responsibility of the Board, to ensure effective health and safety management is maintained within the Company; this report provides the relevant information to enable the Board Members to monitor this.

The areas listed below have no implications directly arising from this report:

Consultation  
Financial and Business Plan  
Legal and Confidentiality  
Council  
Personnel  
Environmental  
Equalities Impact Assessment  
Risk  
Policy Review

If Board Members or others would like to discuss this report ahead of the meeting, please contact:

Stuart Hufton, Health and Safety Manager, Telephone 01332 888487, Email [stuart.hufton@derbyhomes.org](mailto:stuart.hufton@derbyhomes.org).

Background Information:	None
Supporting Information:	None

This report has been approved by the following:

Managing Director	Maria Murphy	09.05.2023
Company Solicitor	Taran Lalria	09.05.2023
Governance (checked)	Jane Haywood	03.05.2023